



Jefferson County Fire Protection District No. 2

Commissioner Marcia Kelbon
Board Chair
P.O. Box 433, Quilcene, WA 98376 ■ 360-765-3333

Commissioner Melody Bacchus
Commissioner Art Frank

MINUTES of the REGULAR MEETING of the BOARD OF FIRE COMMISSIONERS held at BOB WILSON STATION 21 in QUILCENE, WA on August 17, 2026

ATTENDANCE:

Commissioner/Chair Kelbon (via Teams)
Commissioner Bacchus
Commissioner Frank
Chief McKern
District Secretary Rewitzer
Executive Assistant Neuenschwander
Deputy Chief D. Svetich, ret.

Lt. Singleton
FF/EMT Matheson
Capt. Grooms
Administrative Assistant Brush
CARES Specialist Kinser
CARES Specialist Chesney

CALL TO ORDER:

Commissioner Frank called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE:

Capt. Grooms led the Pledge of Allegiance.

PUBLIC COMMENTS:

On behalf of Cemetery District 2, Executive Assistant Neuenschwander thanked Quilcene Fire Rescue for their assistance on Quilcene Cemetery's Proposition 1 on the August 4, 2026, Primary Election ballot.

APPROVAL OF AGENDA:

Commissioner Kelbon moved, and Commissioner Frank seconded, to approve the agenda. The motion carried unanimously.

APPROVAL OF MINUTES:

Commissioner Bacchus moved, and Commissioner Frank seconded, to approve the minutes from the following meetings:

- July 6, 2026 Special Meeting (Joint Board Meeting)
- July 20, 2026 Regular Meeting

The motion carried unanimously.

APPROVAL OF VOUCHERS:

The Board reviewed the vouchers prior to the meeting. Commissioner Frank moved, and Commissioner Kelbon seconded, to approve vouchers totaling \$125,780.39. The motion carried unanimously.

REPORTS:

The Board reviewed the Monthly Fire Chief's Report, Treasurer's Report, and Budget Position Report in advance. Additional discussion included:

- **CARES Specialist Kinser:** Introduced new CARES Specialist, Angie Chesney, and led a discussion regarding program funding and metrics.
- **Chief McKern:** Discussed the Reserve Study and noted the topic will be included on September's Board meeting agenda.

- **Deputy Chief D. Svetich, ret.:** Discussed the Firewise Alliance; round 3 of wildfire grant funding; and the Quilcene county park clean-up.
- **Secretary Rewitzer:** Discussed timber revenue; payment of sales tax to the Department of Revenue (DOR); the approval of the District's General Fire levy; and the Reserve Study.
- **Capt. Grooms:** Discussed the replacement of a broken window at Station 22.
- **Commissioner Frank:** Discussed the point system for the District's volunteers; the implications of adding a seventh career Firefighter/EMT staff member; and asked for both items to be included on September's Board meeting agenda.

CORRESPONDENCE:

No correspondence received.

UNFINISHED BUSINESS:

1. **DNR Trust Lands:** Rewitzer discussed timber revenue for Last Crocker Sorts, Maladjusted, and Ante Up, along with possible logging in the Tarboo forest area. McKern discussed meeting with CFM Advocates.
2. **Regional ALS Program:** McKern discussed year-to-date data related to District transports; District 4's pursuit of an ALS license; and District 2's ongoing ALS agreement with District 1. Commissioner Kelbon discussed the current status of a potential Regional ALS program; data related to county-wide incidents; and an increase in transport refusals.
3. **District Funding:** Rewitzer discussed removing the General Fire levy proposal from the November 3, 2026, General Election ballot. McKern thanked the Quilcene Emergency Volunteers Association for their support of the General Fire levy on the August 4 ballot. Commissioner Frank discussed community support for the General Fire levy.

EXECUTIVE SESSION:

A 10-minute Executive Session was called by Commissioner Frank at 7:52 p.m. per RCW 42.30.110(1)(g) to review the performance of a public employee. The Executive Session was extended for an additional 10 minutes at 8:02 p.m. The meeting was called back to order at 8:12 p.m. No action was taken.

GOOD OF THE ORDER:

There was no discussion.

ADJOURNMENT:

The meeting adjourned at 8:12 p.m.

ATTACHMENTS:

General Certificate for Claims: 8/4/2026 Payroll Check Register
8/17/2026 Claims Check Register

Reports: July 2026 Monthly Fire Chief's Report
July 2026 Treasurer's Report

APPROVED this _____ day of _____, 20____ by the Board of Fire Commissioners of Jefferson County Fire Protection District No. 2, then signed by those members present at the meeting:

BOARD OF FIRE COMMISSIONERS
JEFFERSON CO. FIRE PROTECTION DIST. #2

MARCIA KELBON, Commissioner/Chair

ATTEST:

MELODY BACCHUS, Commissioner

ROBERT REWITZER, District Secretary

ART FRANK, Commissioner

DRAFT