



Jefferson County Fire Protection District No. 2

Commissioner Art Frank
Board Chair

Commissioner Melody Bacchus
Commissioner Marcia Kelbon

P.O. Box 433, Quilcene, WA 98376 ■ 360-765-3333

MINUTES

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

August 15, 2022, 7:00 p.m.

Laurel B. Johnson Community Center (Coyle) and Zoom

ATTENDANCE:

Commissioner/Chair Frank – *Absent*
Commissioner Bacchus – In Person
Commissioner Kelbon – In Person
Secretary Rewitzer – In Person
Chief McKern – In Person
Deputy Chief Svetich – In Person
Captain McCrehin – In Person
Lieutenant Singleton – Zoom

Volunteer Faragher-Horwell – In Person
Volunteer Grooms – In Person
Volunteer Kinser – Zoom
Volunteer K. McCrehin – In Person
Volunteer Neuenschwander – Zoom
Volunteer Pinks – In Person
H.R. Bohman – In Person
Gary Elmer – In Person
Jackie Gardner – In Person
Chris McLane – In Person
Dan Toepper (PUD) – In Person

CALL TO ORDER:

Commissioner Bacchus called the regular meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE:

Deputy Chief Svetich led the pledge.

PUBLIC COMMENTS:

No comments received.

BUSINESS RELATED TO THE BOARD FOR VOLUNTEER FF/PENSION & RELIEF:

No business.

APPROVAL OF AGENDA:

Commissioner Bacchus moved to accept the agenda as posted. Commissioner Kelbon seconded. The motion carried.

APPROVAL OF MINUTES:

Commissioners reviewed the minutes of the July 18, 2022 Regular Meeting. Commissioner Kelbon moved to accept the minutes. Commissioner Bacchus seconded. The motion carried.

APPROVAL OF VOUCHERS:

Commissioners reviewed the individual vouchers. Commissioner Bacchus moved to approve the vouchers totaling \$52,917.77. Commissioner Kelbon seconded. The motion carried. Commissioner Bacchus signed the check registers.

MONTHLY REPORTS:

- **Monthly Financial Report** – Commissioners were provided with the Treasurer’s Report and the Budget Position report. Secretary Rewitzer reported that Fire Suppression and EMS Operations expenditures were holding at 57.5% with 58% of the year elapsed. The Board was asked to consider authorizing an additional \$100,000 to be invested in funds other than LGIP. Action was deferred until the next meeting.
- **Accounting System Report** – Executive Assistant Neuenschwander’s report was provided in written form.
- **Chief’s and Officer’s Reports** – The Monthly Fire Chiefs Report was provided in written form. Chief McKern provided a status update. Discussion involved burn restrictions, upcoming CPR classes, and the Believe in Recovery mobile office that will be parked at Station 21.
- **District Secretary’s Report** – District Secretary Rewitzer provided a status update. Discussion included updates to the District website (www.quilcenefirerescue.org).

CORRESPONDENCE:

No correspondence.

UNFINISHED BUSINESS:

1. **Station 22** – Volunteer Grooms provided an update. A contractor has been contacted regarding grading the front lot. A painter is still being sought.
2. **Water Tank** – Captain McCrehin has been exploring costs for removal of the tank.
3. **Parcel 992600053** – Deputy Chief Svetich has been exploring costs of using the parcel for water storage.
4. **EMT School Policy** – Secretary Rewitzer reported that a policy is in development.
5. **Surplus Ambulance** – Following the last Board meeting, an ‘Invitation to Bid’ notice was posted on the District website and Facebook page as well as the Quilcene branch of the US Post Office. The Leader newspaper also printed a story. Four sealed bids were received by the deadline. Commissioner Bacchus opened the bids:
 - \$2,500 – Judd Rush and Geraldine Stockmann
 - \$4,000 – Center Valley Animal Rescue
 - \$ 707 – Steve Monroe
 - \$7,000 – NOP Data Centers

Commissioner Bacchus moved to accept the bid from NOP Data Centers.
Commissioner Kelbon seconded with the addition that the sale should be subject to conditions of payment as posted in the notice. The amended motion carried.

NEW BUSINESS:

No new business.

SEMINARS/CONFERENCES/CONFERENCES/SPECIAL EVENTS:

A seminar on laws impacting fire districts is being offered by Snure Law via Zoom on October 26, 2022.

GOOD OF THE ORDER:

PUD Commissioner Dan Toepper provided a Public Utility District status update. A comment from an audience member prompted a discussion of the condition of the Crew Quarters building.

ADJOURNMENT:

The meeting was adjourned at 7:45 p.m.

ATTACHMENTS:

General Certificate for Claims: Payroll Check/Warrant Register dated 8/1/2022
Claims Check/Warrant Register dated 8/11/2022

Reports: July 2022 Treasurer's Report
Monthly Fire Chief's Report

APPROVED this 12 day of SEPTEMBER, 2022 by the Board of Fire Commissioners of Jefferson County Fire Protection District No. 2, then signed by those members present at the meeting:

BOARD OF FIRE COMMISSIONERS
JEFFERSON CO. FIRE PROTECTION DIST. #2




MELODY BACCHUS, Commissioner/Acting Chair



MARCIA KELBON, Commissioner

ATTEST:



ROBERT REWITZER, District Secretary

CHECK REGISTER

Jefferson County Fire Distr #2

Time: 09:19:51 Date: 08/01/2022

08/01/2022 To: 08/01/2022

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
460	08/01/2022	Payroll	20	EFT	Lynn Cassella-Blackburn	1,058.20	
463	08/01/2022	Payroll	20	EFT	Kimberly Kinser	731.15	
465	08/01/2022	Payroll	20	EFT	Mark A McCrehin	3,592.61	
466	08/01/2022	Payroll	20	EFT	Timothy M McKern	6,314.90	
467	08/01/2022	Payroll	20	EFT	Robert J Rewitzer	2,000.00	
468	08/01/2022	Payroll	20	EFT	Nicholas Singleton	4,620.08	
471	08/01/2022	Payroll	20	EFT	Zachary D Torres	1,398.45	
472	08/01/2022	Payroll	20	EFT	Kevin R Winn	3,571.56	
473	08/01/2022	Payroll	20	EFT	HRA VEBA - YA20437	500.00	Pay Cycle(s) 08/01/2022 To 08/01/2022 - HRA VEBA
474	08/01/2022	Payroll	20	EFT	US Treasury	5,035.36	941 Deposit for Pay Cycle(s) 08/01/2022 - 08/01/2022
475	08/01/2022	Payroll	20	EFT	WA Dept of Retirement Systems	3,824.07	Pay Cycle(s) 08/01/2022 To 08/01/2022 - LEOFF2; Pay Cycle(s) 08/01/2022 To 08/01/2022 - PERS2
459	08/01/2022	Payroll	20	1234	Melody Bacchus	118.20	
461	08/01/2022	Payroll	20	1235	Art Frank	118.20	
462	08/01/2022	Payroll	20	1236	Bailey M Kieffer	207.79	
464	08/01/2022	Payroll	20	1237	Andrew J Lewis	415.57	
469	08/01/2022	Payroll	20	1238	Donald Svetich	202.05	
470	08/01/2022	Payroll	20	1239	Tyson Svetich	345.06	
476	08/01/2022	Payroll	20	1240	JC Professional Firefighters Local 3811	186.75	Pay Cycle(s) 08/01/2022 To 08/01/2022 - Union Dues
477	08/01/2022	Payroll	20	1241	Nationwide Retirement Solutions	771.31	Pay Cycle(s) 08/01/2022 To 08/01/2022 - 457 Plan; Pay Cycle(s) 08/01/2022 To 08/01/2022 - 457 Plan Roth
478	08/01/2022	Payroll	20	1242	Trusteed Plans Service Corporation	5,753.46	Pay Cycle(s) 08/01/2022 To 08/01/2022 - Medical; Pay Cycle(s) 08/01/2022 To 08/01/2022 - Dental
						25,627.95	
						15,136.82	
						40,764.77	Payroll: 40,764.77

CHECK REGISTER

Jefferson County Fire Distr #2

Time: 09:19:51 Date: 08/01/2022

08/01/2022 To: 08/01/2022

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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CHECK REGISTER REPORT

PURPOSE: Check one.

PAYROLL: *No General Certificate required.**

BARS Codes for Payroll Checking Account reimbursement Claims:

General Fund: 589.99.00.000.1 Payroll Clearing--GEN

EMS Fund: 589.99.00.000.4 Payroll Clearing-EMS

CLAIMS: *Required--General Certificate.**

Robt Remitz

Preparer

8-1-2022

Date

JMSMCF

Auditing Officer

8-1-2022

Date

GENERAL CERTIFICATE FOR CLAIMS (not required for Payroll)

In accordance with RCW 52.16.050 (3), I certify that the Board of Commissioners for Jefferson County Fire Protection District No 2 has audited, reviewed and approved the payrolls and bills giving rise to the warrants included in this Register.

I further certify that the County Treasurer is authorized to pay these warrants.

Melody Baucus

Chair (or Acting Chair) of the Board of Fire Commissioners

Date

* **Note:** District Procedure 805 *Issuance of Warrants by the District* allows or requires the following:

Paragraph 805.3 authorizes Payroll to be paid without approval of the Commission.

Paragraph 805.4 requires Commission approval of Claims (including Payroll Reimbursements) in advance of payment.

CHECK REGISTER

Jefferson County Fire Distr #2

Time: 10:56:59 Date: 08/11/2022

08/01/2022 To: 08/31/2022

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
486	08/15/2022	Claims	10	620520	Across the Street Productions	531.25	Blue Card CE
485	08/15/2022	Claims	10	620521	AT&T Mobility	1,630.98	Monthly Cell Service // Tablet Purchase
487	08/15/2022	Claims	10	620522	Boundtree Medical LLC	119.16	Medical Supplies
488	08/15/2022	Claims	10	620523	Canon Financial Services, Inc	54.44	Monthly Printer
489	08/15/2022	Claims	10	620524	Central Mason Fire Dist 5	185.00	CPR Instructor Class
490	08/15/2022	Claims	10	620525	Department of Natural Resources	591.60	Class A Foam - 5 gallons
491	08/15/2022	Claims	10	620526	EMS Connect LLC	125.00	Monthly EMS Training
492	08/15/2022	Claims	10	620527	EMS Special Agency Fund	187.00	Monthly EMS Transport Fee
493	08/15/2022	Claims	10	620528	ESO Solutions, Inc.	299.43	Monthly RMS Fee
494	08/15/2022	Claims	10	620529	Good Man Inc	101.43	Monthly Restroom - Station 22
495	08/15/2022	Claims	10	620530	Kris Heidt	250.00	EMT Training Reimbursement
496	08/15/2022	Claims	10	620531	Henery Hardware	69.14	Water heater repair - Annex (L&I Insp)
499	08/15/2022	Claims	10	620532	Jamestown Networks	458.41	Monthly Internet & Telephone
497	08/15/2022	Claims	10	620533	JC Dept of Public Works	618.64	Monthly Fuel
498	08/15/2022	Claims	10	620534	JC Fire District #2 Payroll	40,764.77	2022.08.01 Payroll Reimbursement
500	08/15/2022	Claims	10	620535	Jefferson Propane	81.38	Propane Refill - Station 22
501	08/15/2022	Claims	10	620536	Les Schwab Tire Center	45.80	Mower Tire Repair
502	08/15/2022	Claims	10	620537	Timothy M McKern	100.00	Monthly Device Stipend
503	08/15/2022	Claims	10	620538	Murrey's Disposal Co Inc	51.88	Monthly Garbage
504	08/15/2022	Claims	10	620539	Olympic Springs Inc	39.06	Monthly Water
506	08/15/2022	Claims	10	620540	Pacific Office Equipment	484.85	Monthly Printer - Administration; Monthly Printer - Station 21; Monthly Computer Support; Monthly GMail
505	08/15/2022	Claims	10	620541	PUD	548.32	Monthly Electric & Water - Crew Quarters; Monthly Electric & Water - Administration; Monthly Electric & Water - Station 21; Monthly Electric - Station 22; Monthly Electric - Station 23; Monthly Electr
507	08/15/2022	Claims	10	620542	Snure Law Office PSC	137.50	Legal Consult
508	08/15/2022	Claims	10	620543	Strait Pumping	1,483.76	Septic Pumpout - Crew & Rental
509	08/15/2022	Claims	10	620544	Systems Design West LLC	185.44	Monthly EMS Billing
510	08/15/2022	Claims	10	620545	US Bank	3,559.43	0070 - Oil & Filter - A21; 3856 - Mower Maint Supplies; 3856 - Mower & Trimmer Maint; 4651 - CPR Instructor Program; 4651 - CPR Instructor Membership Fee; 4651 - Monthly Zoom; 5799 - Postage; 5799 - P
511	08/15/2022	Claims	10	620546	Wave Broadband	214.10	Monthly Cable/Internet
						31,087.60	
						21,830.17	
						52,917.77	Claims: 52,917.77

CHECK REGISTER

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Page: 2

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Robt Rewitzer

Preparer

8-11-2022

Date

SMCK

Auditing Officer

8-11-2022

Date

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Chair (or Acting Chair) of the Board of Fire Commissioners

8-15-2022

Date

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Paragraph 805.4 requires Commission approval of Claims (including Payroll Reimbursements) in advance of payment.

TREASURER'S REPORT

Fund Totals

Jefferson County Fire Distr #2

07/01/2022 To: 07/31/2022

Time: 15:33:39 Date: 08/03/2022
Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund 662 600 71	876,280.51	6,125.19	39,849.56	842,556.14	0.00	2,122.60	0.00	844,678.74
040 EMS Fund 662 610 71	503,491.02	22,735.77	57,542.54	468,684.25	0.00	222.00	0.00	468,906.25
070 Capital (Reserve) Fund 662 631 71	1,384,667.42	2,405.82	50.00	1,387,023.24	0.00	0.00	0.00	1,387,023.24
	2,764,438.95	31,266.78	97,442.10	2,698,263.63	0.00	2,344.60	0.00	2,700,608.23

TREASURER'S REPORT
Account Totals

Time: 15:33:39 Date: 08/03/2022
 Page: 2

07/01/2022 To: 07/31/2022

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
10 General-JeffCo	340,780.51	63,634.96	97,359.33	307,056.14	0.00	0.00	307,056.14
20 Payroll-1st Security	60,000.00	51,151.18	51,151.18	60,000.00	0.00	2,344.60	62,344.60
25 Petty Cash-US Bank	500.00	0.00	0.00	500.00	0.00	0.00	500.00
40 EMS-JeffCo	503,491.02	22,735.77	57,542.54	468,684.25	0.00	0.00	468,684.25
70 Capital (Reserve)-JeffCo	1,859,667.42	2,405.82	50.00	1,862,023.24	0.00	0.00	1,862,023.24
Total Cash:	2,764,438.95	139,927.73	206,103.05	2,698,263.63	0.00	2,344.60	2,700,608.23
	2,764,438.95	139,927.73	206,103.05	2,698,263.63	0.00	2,344.60	2,700,608.23

TREASURER'S REPORT

Outstanding Vouchers

Jefferson County Fire Distr #2

07/01/2022 To: 07/31/2022

As Of: 07/31/2022 Date: 08/03/2022

Time: 15:33:39 Page: 3

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	79	02/04/2022	Payroll	20	1160	JC Professional Firefighters Local 3811	186.75	Pay Cycle(s) 02/04/2022 To 02/04/2022 - Union Dues
2022	187	04/04/2022	Payroll	20	1174	David Blohm	304.75	2022.04 Payroll
2022	203	04/04/2022	Payroll	20	1185	Quinn M McMahon	277.05	2022.04 Payroll
2022	218	04/04/2022	Payroll	20	1190	JC Professional Firefighters Local 3811	186.75	Pay Cycle(s) 04/04/2022 To 04/04/2022 - Union Dues
2022	279	05/02/2022	Payroll	20	1199	JC Professional Firefighters Local 3811	186.75	Pay Cycle(s) 05/02/2022 To 05/02/2022 - Union Dues
2022	322	06/01/2022	Payroll	20	1203	David Blohm	13.85	2022.06 Payroll
2022	339	06/01/2022	Payroll	20	1209	JC Professional Firefighters Local 3811	186.75	Pay Cycle(s) 06/01/2022 To 06/01/2022 - Union Dues
2022	387	07/01/2022	Payroll	20	1214	David Blohm	152.38	2022.07 Payroll
2022	394	07/01/2022	Payroll	20	1220	Kristina M Heidt	53.31	2022.07 Payroll
2022	399	07/01/2022	Payroll	20	1223	Viviann Kuehl	457.13	2022.07 Payroll
2022	405	07/01/2022	Payroll	20	1226	James L Pinks	152.38	2022.07 Payroll
2022	418	07/01/2022	Payroll	20	1230	JC Professional Firefighters Local 3811	186.75	Pay Cycle(s) 07/01/2022 To 07/01/2022 - Union Dues
							2,344.60	

Fund	Claims	Payroll	Total
001 General Fund 662 600 71	0.00	2,122.60	2,122.60
040 EMS Fund 662 610 71	0.00	222.00	222.00
	0.00	2,344.60	2,344.60

TREASURER'S REPORT

Signature Page

07/01/2022 To: 07/31/2022

REVIEWED AND APPROVED

Robert Runtz

Preparer

8-3-2022

Date

Simon Chen

Auditing Officer

8-8-2022

Date



QUILCENE FIRE RESCUE

MONTHLY FIRE CHIEFS REPORT

For July 2022

Our Mission

"Provide competent and professional fire, rescue, and medical services to the citizens and visitors of Quilcene and Coyle while ensuring the safety, education, and well-being of its members."

Our Vision

"Provide services to the Quilcene and Coyle communities in the form of fire, rescue and medical incident responses, and public safety, fire prevention and public affairs. These services will be provided in an environment of inclusion of all its members and the communities."

Our Core Values

The five QFR Core values in priority order are:

1. FIREFIGHTER SAFETY
2. FIRE PREVENTION & PUBLIC EDUCATION
3. EFFICIENT OPERATIONS
4. PROFESSIONAL BEHAVIOR
5. CLEAR POLICY /CONCISE PROCEDURE

"We serve to save"

Governance and Administration:

- COVID 19 is slowing down. Now onto boosters x 3-4, Monkey Pox Moving in.
- JeffCom Crew Force and Hiring are the key focus at this time
- BOCC Burn Restrictions in effect 070122 to 093022

Goals and Objectives:

- Station 22 Station pending ramp grade, Pavement, and Exterior Painting
- Support 22 ready for surplus and rehab on Utility 21 at this meeting
- PPE 9 (SECOND Set) through the LNI Fiire Program. This also includes Plastic Totes for storage of gear.
- Target Solutions on-line training program moving forward with Lt. McCrehin taking the lead and working with the West Sound Training group to build Training 2022 and beyond. We are looking into the budget impact if any.
- AFG 2021 applied for new battery extrication tools and Rams – No update yet (Just started awarding

Financial Resources:

- BIAS – David has report
- GEMT funds still rolling in and working with BIAS on the reports due to HCA
- CMS (Medicare) Data Collection Project for 2022 July 1,2022 – June 30 2023

Physical Resources and Quality of Life (QOL):

- Stryker Gurneys and Stairchair ordered and Braun NW to install on arrival.

Health and Safety

- Review of Policies and Safety programs – Safety Committee meets with Officers 2nd Wednesday of each month.
- FIIRE Program update – VAP Surview complete and working on RTW, Risk Assessment, other safety topics. We have completed and starting on 3rd quarter requirements and are presenting our successes today.

Essential Resources

- Policy & Procedure- Lexipol- QFR Policy consolidation ongoing and review critical ones for daily OPS

External Relationships

- Working with Jeffcom on new CAD program that included response plans, Crew Force
- Working with JeffCom / MedeVac Providers to set up App for each provider.

Fire Prevention

- Community Risk Reduction programs to start with IFSTA Essentials of CRR programs for staff
- Working with Coyle Area on Road Access and Addressing

Strategic Plan

- Review at Leadership updating with recent Stryker Gurney Overview
- Review Fire Levy for potential Lid Lift TBD

Significant Events and Service Delivery:

For the month of July, call volumes again is below average and is off from this time last year. EMS / Rescue calls totaled 31 responses, making up 75 % of our calls for this month. Most where BLS, several were upgraded to ALS, of the 31 EMS call 4 of them for MVA with injuries. We responded to 2 structural and 2 natural vegetation fires. Quality work on all incidents by QFR responders. Again, when we need them the most, we are getting a solid respond from the volunteers. As always, we received great mutual aid support from our neighboring partners. We are seeing an increase in vehicle accidents in District and around the County. Summer has arrived with several days of HOT weather, fire conditions around the County continue to peak. I have been sharing data with other Chiefs as fuel conditions dry and the possibility of a fire grows. We are currently at a High fire danger! Based off our new Fire Restrictions Matrix (basically be Bata tested this summer). No permitted land clear or yard debris burning. Campfire allowed in developed fire rings. On the Covid front, I have recovered from my infection, was a little rough, but made it thru. Cases continue, in Jefferson County, at a high rate the last month or so. As an indicator, we have been handing out test kits fairly frequently. We are still watching trends closely as variants continues to cause problems around the country. The Crews are stall handling each EMS call as if, they are handling a positive case.

Historical Call numbers for 2021 as compared to 2022:

- Finished **July 2022** with **41** Responses vs **66** in **2021**
- To date 2022 total year to date of **273** Responses vs **319** in 2021
- **Emergency Medical Services: Our EMS Responses were 73% for 2022 total responses;** this is still slightly above average.

Operations:

- **Operational Update:** Currently monitoring weather fuels conditionals across the District, have been in touch with DNR and Federal co-operators to ensure that we have the most update information on fire danger rating and resource availability. On Going.
- **Training and Competency:** Capt. McCrehin will report.
- **EMT Class:** T. Svetich is the last member of this year's class, waiting on State Licensing
- **Human Resources and Staffing:**
- No HR issues. We are still working on covering the second person on some shifts. (this has been improvement.) We are still meeting each incident needs. As always, leadership continues to monitor this closely. We are always looking for new volunteers.
- **Admin / HR / PTO:** No time scheduled at this time, subject to change.
- **Other: Any Questions?**

End of July 2022 Report.
DFC D. Svetich

See attachment below:

**Monthly Incident break down by response zones:
July 2022 Incidents:**

Zone: 21 - Quilcene	
321 - EMS call, excluding vehicle accident with injury	13
322 - Motor vehicle accident with injuries	1
324 - Motor vehicle accident with no injuries.	2
444 - Power line down	1
480 - Attempted burning, illegal action, other	1
551 - Assist police or other governmental agency	1
Zone: 22 - Coyle	
111 - Building fire	1
321 - EMS call, excluding vehicle accident with injury	6
611 - Dispatched & cancelled en route	1
Zone: 23 - Dabob	
321 - EMS call, excluding vehicle accident with injury	1
Zone: Brinnon	
140 - Natural vegetation fire, other	1
321 - EMS call, excluding vehicle accident with injury	2
611 - Dispatched & cancelled en route	3
Zone: Discovery Bay	
321 - EMS call, excluding vehicle accident with injury	2
322 - Motor vehicle accident with injuries	2
Zone: East Jefferson	
322 - Motor vehicle accident with injuries	1
Zone: Port Ludlow	
111 - Building fire	1
311 - Medical assist, assist EMS crew	1



Apparatus Readiness:

- Both Aid units are still awaiting delivery of the Auto loaders. The GMC Aid Unit will then have the rear camera and electrical issues resolved by Braun.

Training and Competency:

- Target Solutions still has 22 overdue assignments.
- I am continuing to go through training files to update ERS.
- Several of the Command Staff have completed an NFPA online training for alternative fueled vehicles.

Physical Resources and Quality of Life:

- Sholds has inspected the septic systems at the Rose St. rental house as well as Station 21. Both passed. The loose septic tank lid has been fixed and is now at ground level. Strait pumping pumped the septic tanks at both the Crew quarters as well as the rental house. Strait Pumping recommended removing all bushes and trees, including the maple behind the Crew quarters, as the root systems were invading the septic systems.
- Per the recommendation of Strait Pumping, Up and Adam will be on site on Aug. 18 to remove 3 large trees from around the Crew quarters and rental house.
- The Rose St. house is currently vacant. There are quite a few repairs that need to happen before the home is rented again. I have attached photos as well as a list of repairs and updates that are needed. The repairs necessary to re-rent the home are being completed by FF/EMT Zak Torres and myself. There will be other repairs and updates that can be completed at a later date.
- Ian Carter is currently working on a bid for the removal of the old water tank from Station 21.

Staffing (next 30 days):

- August Duty Calendar is looking a little bare. There are several open shifts for the month due to a core volunteer being out on vacation.

Quilcene Fire Rescue

Apparatus Usage

Report Date 7/11/2022

Apparatus Type	ID*	Vehicle Number	Mfg Dt	Age In Yrs	In Svc Dt*	In Svc Miles**	In Svc Hrs***	Rpt Dt Miles	Rpt Dt Hrs	Avg Ann Miles****	Avg Ann Hrs****
11 - Engine	E22	96.Ford.55851C.2430	1996	26	1/1/1999	Unknown	Unknown	27,260	0	1,027	0
11 - Engine	E21	05.Freightliner.82171C.1149	2005	17	3/26/2007	Unknown	Unknown	39,681	1,990	2,263	113
16 - Brush Truck	B22	95.Ford.36251C.4130	1995	27	9/6/1995	0	Unknown	29,664	0	1,141	0
16 - Brush Truck	B21	08.Ford.B4486C.6274	2008	14	10/24/2016	Unknown	Unknown	75,398	0	5,188	0
24 - Tanker or Tender	T21	18.Freightliner.71820C.8029	2018	4	8/15/2018	0	Unknown	5,469	299	1,823	66
60 - Support Apparatus	S21	96.Ford.40842C.8351. OOS	1996	26	Unknown	Unknown	N/A	33,919	N/A	1,278	N/A
60 - Support Apparatus	U21	05.Chev.91128C.9239	2005	17	Unknown	Unknown	N/A	195,698	N/A	11,161	N/A
60 - Support Apparatus	U22	08.Ford.A2604C.1351	2008	14	1/1/2008	0	N/A	120,618	N/A	8,616	N/A
75 - BLS Unit	A212	16.GMC.B6128C.2830	2016	6	9/20/2016	0	N/A	46,585	1,836	9,317	281
75 - BLS Unit	A21	18.Dodge.C6410C.6370	2018	4	3/14/2019	0	N/A	40,416	1,616	13,472	357
92 - Chief Officer Car	C202	05.Chev.B3139C.1967	2005	17	3/30/2016	Unknown	N/A	108,040	N/A	6,162	N/A
92 - Chief Officer Car	C201	20.Ford.B7209C.2336	2020	2	3/16/2020	0	N/A	28,328	599	14,164	237

*ID may be reassigned from time to time

**In Service Date is date of possession by QFR.

***In Service Miles and In Service Hours are as In Service Date. If Unknown, may include use by prior owner.

****Computed from Mfg Date if In Service Date, In Service Miles, or In Service Hours are Unknown. If any are Unknown, may include data from previous owner.

Significant Events and Service Delivery:

- 07/20/2022 B-Shift responded to a Barn Fire.

Training and Competency:

- N/A

Physical Resources and Quality of Life:

- The department RMS System ERS will be going through conversion to ESO over next few months. I have created and transferred all to data to our local server and cloud.
- We have been using CrewForce on the new department iPads and they are working great. We have given CrewForce access to all of our officers and a few of our active volunteers.
- The New Styer Gurneys, Stair chairs and auto loaders have been ordered and will be delivered, installed and in service in the next couple months.
- Lt Singleton, Kimberly, and I have set up the Quilcene Fire Rescue CPR and First Aid Training Center and have received CPR manakins and supplies. We plan to teach our first class to QFR Personnel then begin Public Classes with the Community.

Staffing (next 30 days):

- I have no Vacation Planned for the month of August.



Significant Events and Service Delivery:

- C-Shift responded to 10 incidents during the month of July. Notable incidents include:
 - Vehicle vs. motorcycle collision on 101 near falls view campground. The motorcyclist received significant injuries and was airlifted from Quilcene to Harborview.
 - Mutual aid to EJFR on Center Road for a motor vehicle collision involving a van that went off the roadway. Assisted EJFR in patient extrication and patient care. Patient transported by M11 to the airport and airlifted to Harborview.
- Water usage report sent to PUD with approximately 20,000 gallons used on the Coyle Rd fire and another 1000 gallons used for training.

Apparatus Readiness:

- Both, B21 and T21 are checked, inventoried, and ready for wildland deployments this season. Hoping to deploy B21 to eastern Washington this month with FF/EMT Tyson Svetich.

Training and Competency:

- CPR instructor class with EMT Kimberly Kinser and Lt. Kevin Winn is complete. The 3 of us are now certified CPR/First Aid instructors and plan to offer courses to the department and the community soon after our training equipment arrives.
- Scheduled for one week Fire Officer 1 class mid- September and hoping to attend a 48-hour EMT-IV Technician course in September/October. I have the books for both classes and have been pre-reading the material.
- Documenting consistent shift training with volunteers covering a wide range of topics with many hours.
- Completed a 6-hour online course on how to manage incidents involving Hybrid/EV, CNG, and fuel cell vehicle through NFPA.
- Almost complete with Blue card CEs for the year.

Physical Resources and Quality of Life:

- Our new bunker gear has a scheduled ship date of end of July to early August.
- Non-Combat PPE for FGS Bailey Kieffer has a scheduled ship date of August 5th.
- The Station Troy-Bilt Zero-turn mower received a new tire, an extensive tune-up, and a fuel flush with good fuel. It now runs and cuts the lawn but has difficulty starting cold due to a bent choke arm. After multiple attempts to bend the choke arm back in to place and keep it there, it continues to bend and will need to be replaced. There is also a slight surge that I suspect is due to debris or build up in the carb. Thankfully, the surge is minor and should resolve with a carburetor cleaning.
- The Station's Stihl sting trimmer also developed a fuel/carburetor issue. I am working to diagnose, fix and return to service as soon as possible.

- Researching costs to acquire slightly larger progressive hose bags for B21 and B22 to make them easier to assemble. The current bags are too small and make it difficult to efficiently load the hose into the bag.

Staffing (next 60 days):

- Multiple open shifts.

Other:

- QFR will be applying for a bicycle helmet grant to purchase bicycle helmets to hand out to our Quilcene customers. The grant closes at the beginning of September (correction from last month's date) and we should hear back within a few weeks of the closing date.

