



Jefferson County Fire Protection District No. 2

Commissioner Marcia Kelbon
Board Chair
P.O. Box 433, Quilcene, WA 98376 ■ 360-765-3333

Commissioner Melody Bacchus
Commissioner Art Frank

MINUTES of the SPECIAL MEETING of the BOARD OF FIRE COMMISSIONERS held at BOB WILSON STATION 21 in QUILCENE, WA on May 18, 2026

ATTENDANCE:

Commissioner/Chair Kelbon	Administrative Assistant Brush
Commissioner Bacchus	Lt. Winn
Chief McKern	Lt. Singleton
District Secretary Rewitzer	Capt. Grooms
Executive Assistant D. Neuenschwander	CARES Specialist Kinser
Deputy Chief D. Svetich	

CALL TO ORDER:

Commissioner Kelbon called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE:

Lt. Singleton led the Pledge of Allegiance.

PUBLIC COMMENTS:

No comments were received.

APPROVAL OF MINUTES:

Commissioner Kelbon moved, and Commissioner Bacchus seconded, to approve the minutes from the following meetings:

- April 20, 2026 Regular Meeting
- April 27, 2026 Special Meeting
- April 27, 2026 Special Meeting (Joint Board Meeting)

The motion carried unanimously.

APPROVAL OF VOUCHERS:

The Board reviewed the vouchers prior to the meeting. Commissioner Kelbon moved, and Commissioner Bacchus seconded, to approve vouchers totaling \$109,675.20. The motion carried unanimously.

REPORTS:

The Board reviewed the Monthly Fire Chief's Report, Treasurer's Report, and Budget Position Report in advance. Additional updates included:

- **Chief McKern:** Reported on upcoming informational events for the District's General Fire Levy proposition (August 4, 2026, Primary ballot). Presentations are scheduled for June 5 (Quilcene Yacht Club), June 8 (Masonic Hall with VFW), June 13 (Laurel B. Johnson Community Center in Coyle), and June 27 (Station 21). Lt. Winn is also producing an informational video regarding the levy.
- **Lt. Singleton:** Provided updates on the upcoming wildland fire season and related training. The new surplus DNR brush truck is expected to be in service in approximately two weeks.
- **CARES Specialist Kinser:** Noted that CARES Specialist Tillman will cover for her during the first week of June.
- **Captain Grooms:** Reported on Station 22's response to a vehicle fire on May 6, 2026.

- **Secretary Rewitzer:** Provided a financial update, confirming the annual report to the State Auditor's Office is complete. Noted that a timber sales payment of approximately \$250,000 for Last Crocker Sorts is expected within two weeks. Reported higher fuel expenses due to rising prices, and a vendor switch from Kitsap Propane to CHS Northwest Propane for better pricing.
- **Board Discussion:** Commissioner Bacchus questioned the Operating Expenditure for Debt Service, which sits at 98.0% allocation for fiscal year 2026. Secretary Rewitzer clarified that this line item represents the annual payment for the Stryker Cot and Load System.
- **Commissioner Kelbon:** Reported on the Olympic Peninsula Fire Commissioners Association meeting and led a discussion on strategies to increase Payment in Lieu of Taxes (PILT) to the District.

CORRESPONDENCE:

No correspondence was received.

UNFINISHED BUSINESS:

1. **DNR Trust Lands:** Secretary Rewitzer reiterated that a timber sales payment of approximately \$250,000 is expected by the end of May.
2. **Regional ALS Program:** – Chief McKern provided updates:
 - The SAFER grant application period will open in the near future
 - Funding options for a paramedic position may exist through the CARES program grant.
 - Dr. Carlbom, Jefferson County Medical Program Director, is scheduled to attend the joint board meeting on June 1, 2026.
 Chief McKern led a discussion on the SAFER grant, noting a regional application has a higher probability of success than a solo-District grant.
3. **District Funding:** No further discussion occurred.

GOOD OF THE ORDER:

- Commissioner Kelbon led a discussion on a recent wildland assessment conducted by DC Svetich and Lt. Singleton, highlighting positive feedback from the recipient.
- Secretary Rewitzer noted that the North Hood Canal Chamber of Commerce met on May 18, 2026.

ADJOURNMENT:

The meeting adjourned at 9:26 a.m.

ATTACHMENTS:

General Certificate for Claims: 5/4/2026 Payroll Check Register
5/18/2026 Claims Check Register

Reports: April 2026 Monthly Fire Chief's Report
April 2026 Treasurer's Report

APPROVED this 15 day of JUNE, 2026 by the Board of Fire Commissioners of Jefferson County Fire Protection District No. 2, then signed by those members present at the meeting:

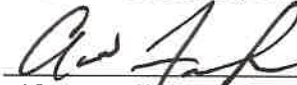
BOARD OF FIRE COMMISSIONERS
JEFFERSON CO. FIRE PROTECTION DIST. #2



MARCIA KELBON, Commissioner/Chair



MELODY BACCHUS, Commissioner



ART FRANK, Commissioner

ATTEST:



ROBERT REWITZER, District Secretary

CHECK REGISTER

Jefferson County Fire Distr #2

Time: 11:07:29 Date: 04/30/2026

05/04/2026 To: 05/04/2026

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
273	05/04/2026	Payroll	20	EFT	Melody Bacchus	590.99	2026.05 Payroll
274	05/04/2026	Payroll	20	EFT	William Brush	3,092.49	2026.05 Payroll
276	05/04/2026	Payroll	20	EFT	Marcia Kelbon	590.99	2026.05 Payroll
277	05/04/2026	Payroll	20	EFT	Kimberly Kinser	1,047.96	2026.05 Payroll
278	05/04/2026	Payroll	20	EFT	Brady W Matheson	5,744.78	2026.05 Payroll
279	05/04/2026	Payroll	20	EFT	Mark A McCrehin	4,993.20	2026.05 Payroll
280	05/04/2026	Payroll	20	EFT	Timothy M McKern	7,849.43	2026.05 Payroll
281	05/04/2026	Payroll	20	EFT	Luke Miller	69.26	2026.05 Payroll
282	05/04/2026	Payroll	20	EFT	Robert J Rewitzer	4,625.54	2026.05 Payroll
283	05/04/2026	Payroll	20	EFT	Nicholas Singleton	6,285.82	2026.05 Payroll
284	05/04/2026	Payroll	20	EFT	Alyssa Sturm	41.56	2026.05 Payroll
286	05/04/2026	Payroll	20	EFT	Tyson J Svetich	5,201.08	2026.05 Payroll
287	05/04/2026	Payroll	20	EFT	Debbie Tillman	765.63	2026.05 Payroll
288	05/04/2026	Payroll	20	EFT	Zachary D Torres	3,201.97	2026.05 Payroll
289	05/04/2026	Payroll	20	EFT	Kevin R Winn	4,502.85	2026.05 Payroll
290	05/04/2026	Payroll	20	EFT	HRA VEBA - YA20437	900.00	Pay Cycle(s) 05/04/2026 To 05/04/2026 - HRA VEBA
291	05/04/2026	Payroll	20	EFT	US Treasury	9,446.00	941 Deposit for Pay Cycle(s) 05/04/2026 - 05/04/2026
292	05/04/2026	Payroll	20	EFT	WA Dept of Retirement Systems	8,516.88	Pay Cycle(s) 05/04/2026 To 05/04/2026 - LEOFF2; Pay Cycle(s) 05/04/2026 To 05/04/2026 - PERS2
275	05/04/2026	Payroll	20	1693	Art Frank	738.75	2026.05 Payroll
285	05/04/2026	Payroll	20	1694	Alyssa Sturm	561.15	2026.05 Payroll
293	05/04/2026	Payroll	20	1695	IAFF Local 2032	600.00	Pay Cycle(s) 05/04/2026 To 05/04/2026 - Union Dues
294	05/04/2026	Payroll	20	1696	Nationwide Retirement Solutions	4,180.19	Pay Cycle(s) 05/04/2026 To 05/04/2026 - 457 Plan; Pay Cycle(s) 05/04/2026 To 05/04/2026 - 457 Plan Roth
295	05/04/2026	Payroll	20	1697	Trusteed Plans Service Corporation	12,809.81	Pay Cycle(s) 05/04/2026 To 05/04/2026 - Medical; Pay Cycle(s) 05/04/2026 To 05/04/2026 - Dental
296	05/04/2026	Payroll	20	1698	Washington State Support Registry	819.53	Pay Cycle(s) 05/04/2026 To 05/04/2026 - Child Sppt
						47,471.32	
						39,704.54	
						87,175.86	Payroll:
							87,175.86

CHECK REGISTER

Jefferson County Fire Distr #2

Time: 11:07:29 Date: 04/30/2026

05/04/2026 To: 05/04/2026

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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CHECK REGISTER REPORT

PURPOSE: Check one.

PAYROLL: No General Certificate required.*

BARS Codes for Payroll Checking Account reimbursement Claims:

General Fund: 589.99.00.000.1 Payroll Clearing--GEN

EMS Fund: 589.99.00.000.4 Payroll Clearing-EMS

CLAIMS: Required--General Certificate.*

Robt Rewitzer

4-30-2026

Preparer

Date

Smack

4-30-2026

Auditing Officer

Date

GENERAL CERTIFICATE FOR CLAIMS (not required for Payroll)

In accordance with RCW 52.16.050 (3), I certify that the Board of Commissioners for Jefferson County Fire Protection District No 2 has audited, reviewed and approved the payrolls and bills giving rise to the warrants included in this Register.

I further certify that the County Treasurer is authorized to pay these warrants.

[Signature]

5/18/26

Chair (or Acting Chair) of the Board of Fire Commissioners

Date

* **Note:** District Procedure 805 *Issuance of Warrants by the District* allows or requires the following:

Paragraph 805.3 authorizes Payroll to be paid without approval of the Commission.

Paragraph 805.4 requires Commission approval of Claims (including Payroll Reimbursements) in advance of payment.

CHECK REGISTER

Jefferson County Fire Distr #2

Time: 07:52:49 Date: 05/18/2026

05/01/2026 To: 05/18/2026

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
301	05/18/2026	Claims	10	622008	AT&T Mobility	591.29	Monthly Cellular Service
302	05/18/2026	Claims	10	622009	Boundtree Medical LLC	1,949.91	Monthly EMS Medical Supply Order
303	05/18/2026	Claims	10	622010	Canon Financial Services, Inc	54.64	Monthly Lease for Sta21 Printer/Copier
304	05/18/2026	Claims	10	622011	EMS Connect LLC	144.54	Monthly Fee for EMS Training Content
305	05/18/2026	Claims	10	622012	EMS Special Agency Fund	374.00	Monthly Fee per Ambulance Transport
306	05/18/2026	Claims	10	622013	East Jefferson Fire Rescue	5,699.85	Quarterly ALS Service - Q4 2025
307	05/18/2026	Claims	10	622014	Evans Tire Co.	317.55	Multiple Tire Repair for CARES21; Install New Tires on CARES21
308	05/18/2026	Claims	10	622015	Good Man Inc	122.13	Monthly Restroom Service Sta22
309	05/18/2026	Claims	10	622016	JC Dept of Public Works	1,285.22	Monthly Fuel
310	05/18/2026	Claims	10	622017	JC Fire District #2 Payroll	87,175.86	2026.05.04 Payroll Reimbursement
311	05/18/2026	Claims	10	622018	Jamestown Networks	96.18	Monthly VOIP Telephone Services
312	05/18/2026	Claims	10	622019	Jefferson Propane	168.24	Monthly Propane Fill
313	05/18/2026	Claims	10	622020	L N Curtis & Sons	2,525.27	Replace Leaking Intake Valve on E21
314	05/18/2026	Claims	10	622021	Timothy M McKern	100.00	Monthly Reimbursement for Personal Device
315	05/18/2026	Claims	10	622022	Murreys Disposal Co Inc	125.29	Monthly Garbage Service
316	05/18/2026	Claims	10	622023	Murreys Disposal Co Inc	45.02	Monthly Recycling Service
317	05/18/2026	Claims	10	622024	North Olympic Peninsula Data Centers	89.95	Monthly Internet
318	05/18/2026	Claims	10	622025	Olympic Garage Door	1,576.80	Service & Repair Sta22 Bay Doors
319	05/18/2026	Claims	10	622026	Olympic Springs Inc	54.33	Monthly Drinking Water
320	05/18/2026	Claims	10	622027	Pacific Office Equipment	1,466.64	Monthly Printer, Computer & Firewall Support, Gmail, Office
321	05/18/2026	Claims	10	622028	Rogers Carpet Cleaning	344.11	Carpets Cleaned Sta21
322	05/18/2026	Claims	10	622029	Snure Law Office PSC	810.00	Legal Consultation & Work on Levy Resolution
323	05/18/2026	Claims	10	622030	The Goodyear Tire & Rubber Company	817.94	New Tires for CARES21
324	05/18/2026	Claims	10	622031	US Bank Credit Card	3,639.04	3012-Station & Office Supplies; 3012-Pocket Notebooks for Sta22; 3012-Postage and Stamps; 3012-Station & Office Supplies; 2998-Replacement LED Bulbs for Sta22; 9508-Monthly Adobe Acrobat Subscription;
325	05/18/2026	Claims	10	622032	WA Dept. of L&I - Boiler Section	101.40	Biennial Water Heater Inspection by L&I

001 General Fund 662 600 71
040 EMS Fund 662 610 71

56,695.18

52,980.02

Claims: 109,675.20
 109,675.20

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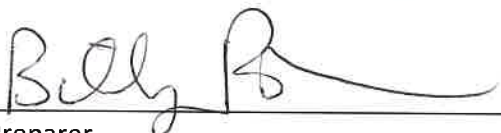
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Preparer

5/18/26
Date



Auditing Officer

5/18/26
Date

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QUILCENE FIRE RESCUE

MONTHLY FIRE CHIEFS REPORT

For
April 2026

Our Mission

"Provide competent and professional fire, rescue, and medical services to the citizens and visitors of Quilcene and Coyle while ensuring the safety, education, and well-being of its members."

Our Vision

"Provide services to the Quilcene and Coyle communities in the form of fire, rescue and medical incident responses, and public safety, fire prevention and public affairs. These services will be provided in an environment of inclusion of all its members and the communities."

Our Core Values

The five QFR Core values in priority order are:

1. FIREFIGHTER SAFETY
2. FIRE PREVENTION & PUBLIC EDUCATION
3. EFFICIENT OPERATIONS
4. PROFESSIONAL BEHAVIOR
5. CLEAR POLICY /CONCISE PROCEDURE

"We serve to save"

Governance and Administration:

- JeffCom- The focus has been on CAD upgrades and on April 8 we had a major upgrade with success. Pencom and Jeffcom are jointly investigating cloud-based CAD systems. We are still working on moving to APCO Criteria Based Dispatch. We are at 10 fulltime and a supervisor.
- CARES Program- Working with the CARES team on firefighter wellness and working with OCH on Mobile Integrated Health (MIH) programs and how that relates to the future direction of our program.
- Grant Updates:
 - L&I's FIIRE Program grant for an updated exhaust system is being worked on and a proposal will be at next BOFC meeting; partial funds to be covered by the District. We are working on outfitting the new brush truck from a DNR Operations grant.
 - DOH Workforce Grant is ongoing with a focus on recruit and retention. Also, they are aware of the potential for Regional ALS in Jefferson County.
 - FEMA AFG grant will roll out in fall if funding is provided. All AFG including SAFER on hold until FEMA is funded again.
- On-going stakeholders meetings with timber sales and trust lands

External Relationships.

- New brush engine is getting ready for the sign shop and overview from the shop. Should be in service by June 1
- CADET program at Quilcene School with Brinnon Fire and support from school administration is moving forward and may even have other schools in the county also wanting in the program. Information in the report from program coordinator
- On-going dialog with the Quilcene Emergency Volunteers Association regarding 2026 events and plans for new missions.

Fire Prevention

- Community Risk Reduction is starting back up with the funding from DNR. Working on a plan with the team and HOA's that are interested in home assessments.
- We are back to Monday night drills and they are going well; Disco Bay joining as well.

Upcoming Events

- June 13 Gravel Unravel at the Park.
- June 13 Ice Cream Social Coyle Community Center 1400
- June 5 Quilene Yacht Club 1900

Apparatus Readiness

- Crews will remain in the GMC Aid Unit for the month of May to relieve mileage issues on the Ram Unit.
- B21 is currently at Clallam County being outfitted with updated lighting, siren, and other items for the upcoming brush fire season. Once it is completed it will be headed to the Sign Shop for QFR stickering.
 - **UPDATE:** B21 remains at Callam for outfitting. We have been given an expected completion date of May 20. All orange emergency lights have been replaced with red. A siren has been added as well. A new center console was added to incorporate the radios needed.
- A new intake valve has been ordered for E21. The current valve that is in place has been leaking. The leak has been gradually increasing over time. Multiple sources were used to try to find parts to rebuild the current valve, but nothing was found. The new valve is from LN Curtis. It is a TFT (Task Force Tips) brand. I was quoted for 3 different valves. After consulting with Clallam County Technicians, they recommended TFT as the best value and ease in finding parts if needed.
 - **UPDATE:** The new valve has arrived early and has been installed and tested. Valve is working as it should. Paperwork has been submitted to surplus the old valve.
- The Cares vehicle has been experiencing some issues with low air pressure in the tires. Particularly in 2 of them. I have had Robert Evans on site to assess the tires and mitigate the leaks. I have an appointment with Goodyear in Silverdale on May 1 for replacement of the tires. Goodyear now has the GSA contract for our tires. It is no longer Kitsap Tire in Poulsbo. The tires that have been selected are a 65,000 mile tire. A highway tire with better all season and all terrain abilities. These tires were selected due to some of the less than desirable driveways that the Cares team must access in inclement weather.
 - **UPDATE:** Appointment was cancelled. There was some confusion with the company on how the contract worked. I have contacted BC Fletcher with EJFR to assist with ordering tires through the new government contract with Goodyear. The tires will then be shipped to Station 21 and installed by Robert Evans from Evans Tire Co.

Station 21 Building Maintenance

- I have informed our current vendors that, although we have been in contact recently regarding repairs, we are conducting a reserve study to better determine what repairs are needed.
- The new motherboard has been installed into the heater in the Annex. All systems are now operating as they should, apart from the blower motor. I am attempting to discover why that is.
- The carpets at Station 21 have been professionally cleaned by Rogers Carpet Cleaning. It has been approx. two years since I have been able to clean the carpets. At that time QFR had a small carpet cleaner. That cleaner has since broken. Rogers Carpet Cleaning will be able to do a significantly better job than a residential carpet cleaner.

Apparatus Usage Report:

Report Date: 05/10/2026

Apparatus ID	Year & Make	Station Assignment	Mileage
BLS unit			
A21	2018 Dodge Ram 3500	21 Quilcene	82150.8
A21A	2016 GMC K3500	21 Quilcene	68052.0
Brush truck			
B21	2016 Ford	21 Quilcene	78000.5
B21A	2008 Ford	21 Quilcene	N/A
B22	2024 Ford	22 Coyle	1509.2
Chief officer car			
C201	2020 Ford	Chief	68035.1
C202	2005 Chevrolet	Deputy Chief	114926.0
Engine			
E21	2005 Freightliner	21 Quilcene	46087.0
E22	1996 Ford	22 Coyle	30869.1
Tanker or tender			
T21	2018 Freightliner	21 Quilcene	8623.6
Support apparatus, other			
CARES21	2019 Ford Edge	21 Quilcene	59643.5
U21	2005 Chevrolet	21 Quilcene	200928.0
U22	2008 Ford	22 Coyle	123158.6



Significant Events and Service Delivery:

- B-Shift responded to 26 calls in April.

Training and Competency:

- N/A

Physical Resources and Quality of Life Old News:

- I have been attending the Monthly Jeffcom User meetings to voice any questions, comments, issues, or concerns QFR has when it comes to working with our Jeffcom partners and topics regarding response and dispatch.
- We have an issue with our Kenwood radios not being fully compatible with Jeffcom's repeaters. Kenwood has rolled out a fix, and we should be implementing that into our radios after EJFR and Jeffcom tests the update.
- I will continue to assist with the South County medic Program from the Unions side.

Physical Resources and Quality of Life New Business:

- We have a public CPR class scheduled for May 16th.
- We completed a CPR class for the City of Port Townsend
- SCBA Fit testing will be 6/8 and 6/9.
- I will be working with Billy to set up new security cameras around the admin building and station.
- SCBA Fit testing will be 6/8 and 6/9.
- SCBA annual flow testing has been completed.
- One of our Stryker power gurneys was out of service. It has been fixed and is back in service.
- ESO has finally rolled out admin configurations for our NERIS Fire Reporting. I have configured it to make sure we are capturing important data.
- I have been learning to use Google's NotebookLM to create free AI videos for department messages to the public. It's been working great and you can see an example of one if you look on the departments FB page on our post regarding the burn ban.

Staffing (next 30 days):

- I have no vacation planned for May.

Significant Events and Service Delivery:

- C-Shift personnel responded to roughly 20 incidents during the month of March 2026.
- Hydrant water usage for Quilcene & Coyle totaled approximately 3,500 gallons used:
 - Incidents: 1000 Gallons used for incidents.
 - Training: 1,000 gallons used for drills and pump operations review
 - Maintenance: 500 gallons used for cleaning equipment and pump checks.
 - 1000 gallons of water use reported from Coyle for Training.
- Contactor finishing PUD water main and hydrant on Coyle. PUD is correcting an install of 4.5" Storz adapters on several of the new hydrants to the standard 4" Storz.
 - PUD is working to clear areas around all Coyle hydrants.
- Completed four WRN home visits. Scheduling more for May.

Training and Competency:

- Training focus for May and June are wildland fire response safety with "Wildland 101" and shelter deployment training schedule for May drill night.
 - County MCI drill planned for June training with moulage and triage.
- Five personnel documented a total of 25 hours of drive this month.
- Multiple personnel are working to obtain their initial wildland red card for this fire season.
 - Five personnel have completed pack tests and shelter deployments.
- Submitted Red Cards recertifications for 2026 to DNR. Five personnel working towards Initial Red Cards will be ongoing throughout the season.
 - DNR FMO scheduled to sign up volunteers as casual hires in May.
- FEMA online training website has been restored, and several personnel are working on their ICS courses.
- Upcoming State and Regional FDC meetings for 2026 Wildland Season.
- Passed written and practical examinations for IFSAC Fire Officer 2.

Physical Resources and Quality of Life:

- Received replacement set of turnout gear and issued to personnel.
- Updated in-service date for DNR surplus engine is June 1st.
- Reviewing UL/NIST studies regarding PFAS/PFOS in PPE. Fourth study expected to be released at the beginning of May.

Staffing (next 60 days):

- Vacation scheduled for June 2026.
- Career personnel met to coordinate coverage for upcoming PTO shifts.
- Assist Chief in covering District 5 as needed.

Expected Building Maintenance

- All fluorescent interior bulbs replaced with LED bulbs and bypassed ballasts.
- Garage door service completed on 5/12/26 to replace bad sensors, springs and hinges.

Apparatus

- E22 in service, B22 in service, U22 is in service.
- B22 has Ford recall for trailering software. To be done during annual service Jan 2027.

Volunteers - Coyle Team Availability

- Cpt. Thane Grooms FGS, Billy Brush FGS, Steve Sund FGS, EMT, Tim Mickelson FGS
- John Hansen unavailable until mid June

New Volunteer Onboarding

- Three new applicants and are starting onboarding.

Training

- Foam operations for Brush 22 – April 29th
- Fill up 4000 gallon tank and add 1 gallon Clorox, hydrant ops refresher – May 6th
- Station 22 operations manuals are continuing to get created and updated

Incidents

Coyle had an unusual increase in calls over the last 2 months with a total of ~23 calls in Mar/Apr.

- 4/7/26 11:57 Lemonds Dr, BLS Lift Assist – U22 Assited A21
- 4/7/26 14:32 Zelatched Point Rd, BLS Stomache pain – U22 Assited A21 with access, pt loading
- 4/10/26 11:38 Lemonds Dr, BLS Lift Assist – U22 Assisted A21
- 4/12/26 20:16 Dabob PO Rd, ALS Overdose – Coyle volunteers stood down
- 4/17/26 14:03 Bear Rd, ALS Diff Breathing – U22 Assited M7 with info and pt loading
- 4/17/26 17:02 Hazel Point Ct, TC / ALS CPR – U22 gave 3 patient updates... need rescue, MEDEVAC, assisted with on scene patient care, CPR.
- 4/18/26 22:31 Bear Rd, ALS Unresponsive – U22 gave pt info to incoming M7, assisted w/ pt care
- 4/20/26 19:09 Hazel Point, Smoke Investigation – Coyle volunteers unavailable, E21 handled
- 4/27/26 10:41 Coyle Rd, BLS Pain – Coyle volunteers stood down, CARES responded
- 5/2/26 16:52 Borgeson Rd, Brush Fire – B22, E22 stood down incoming except B21, 202 conducted suppression and mopup with B22
- 5/6/26 01:27 Madrona St, Vehicle Fire – E22 established command, conducted defensive suppression and assited overhaul water/foam supply with E21

Monthly Activity

- Quilcene Fire CARES continues to be available to meet the needs of QFR, Brinnon and Discovery Bay fire districts as well as referrals through Olympic Connect.
- As of April 6, we have 9 clients enrolled in Olympic Connect. Following up on 911 calls and referrals from the Duty Crew continues to be our primary source of clients.
- Debbie Tillman has given notice resigned her position with CARES as family responsibilities have needed her full time attention. Thank you Debbie.
- Alyssa Sturm has completed her on-boarding with OCH as of Tuesday May 12 and is currently working with Kimberly. As Alyssa gets up to speed, we will be looking for further CARES support.
- CARES is partnering with DBH REAL team as needed when client substance abuse and/or mental health issues could benefit from their expertise. Thank you Jamillah and the REAL team for your support over the winter.

DISTRICT SECRETARY'S REPORTSec'y Bob Rewitzer

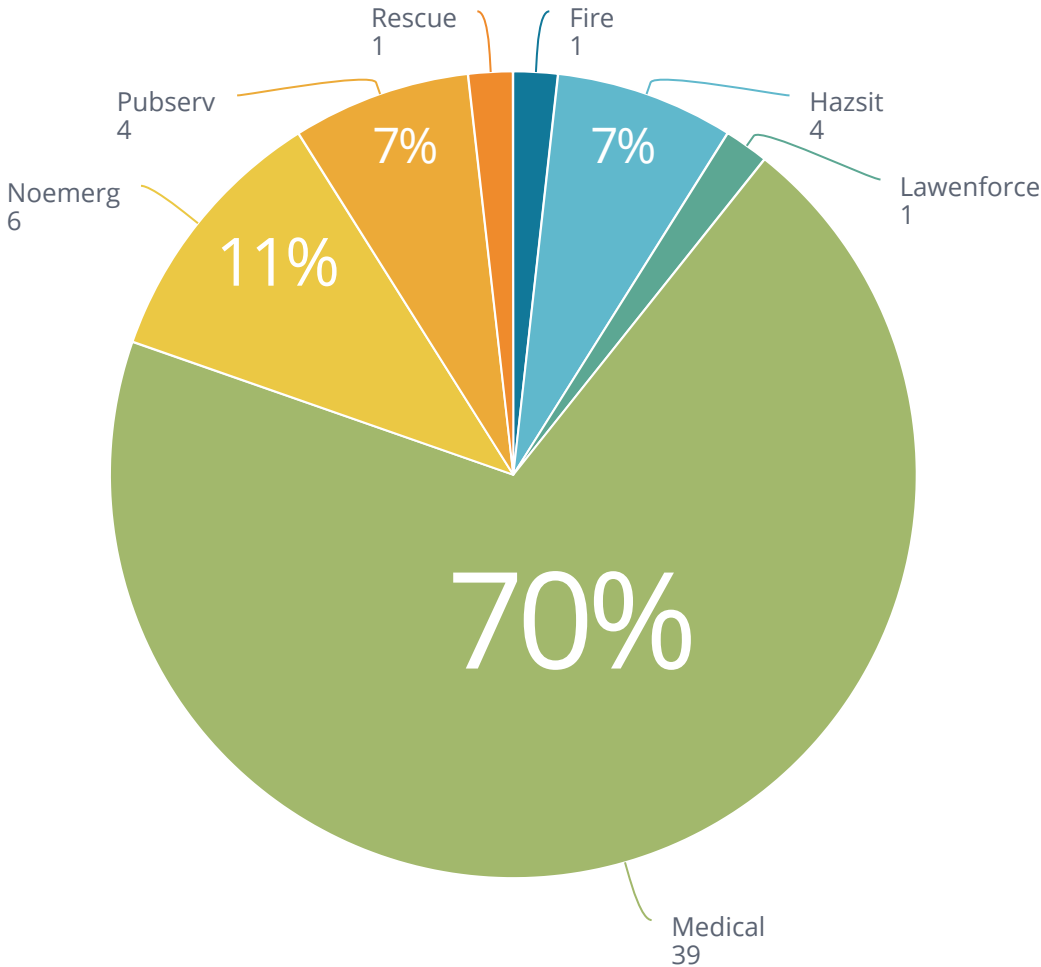
Monthly Activity

- April payroll was processed without incident.
- All accounts reconciled for April.
- Still waiting for USBank to respond to our directive to close the petty cash and old payroll accounts.
- Levy resolution documents were submitted to the County Auditor's Office.
- Public Disclosure Commission (PDC) guidelines regarding public resources and ballot measure campaigns were shared with the Quilcene Emergency Volunteers Association (QEVA) board and members.
- District website was updated with burn restriction and levy information.
- Executive Assistant Neuenschwander made necessary updates to our financial accounting software (Springbrook Express) and is working with Association Reserves on the reserve study.
- The District's propane supplier was switched from Kitsap Propane to Cenex (CHS Northwest) based on pricing and local service. The Cenex employee delivering leased tanks for the annex observed that the District-owned tank for the generator was vented in a dangerous manner that violated code. The situation was immediately remedied.
- An error in the EMS Council financial reports regarding District payments was discovered and brought their attention for correction.
- The Annual Report for fiscal year 2025 was submitted to the State Auditor's Office. Much like painting, the quality of our final result comes down to the care we put into the preparation.

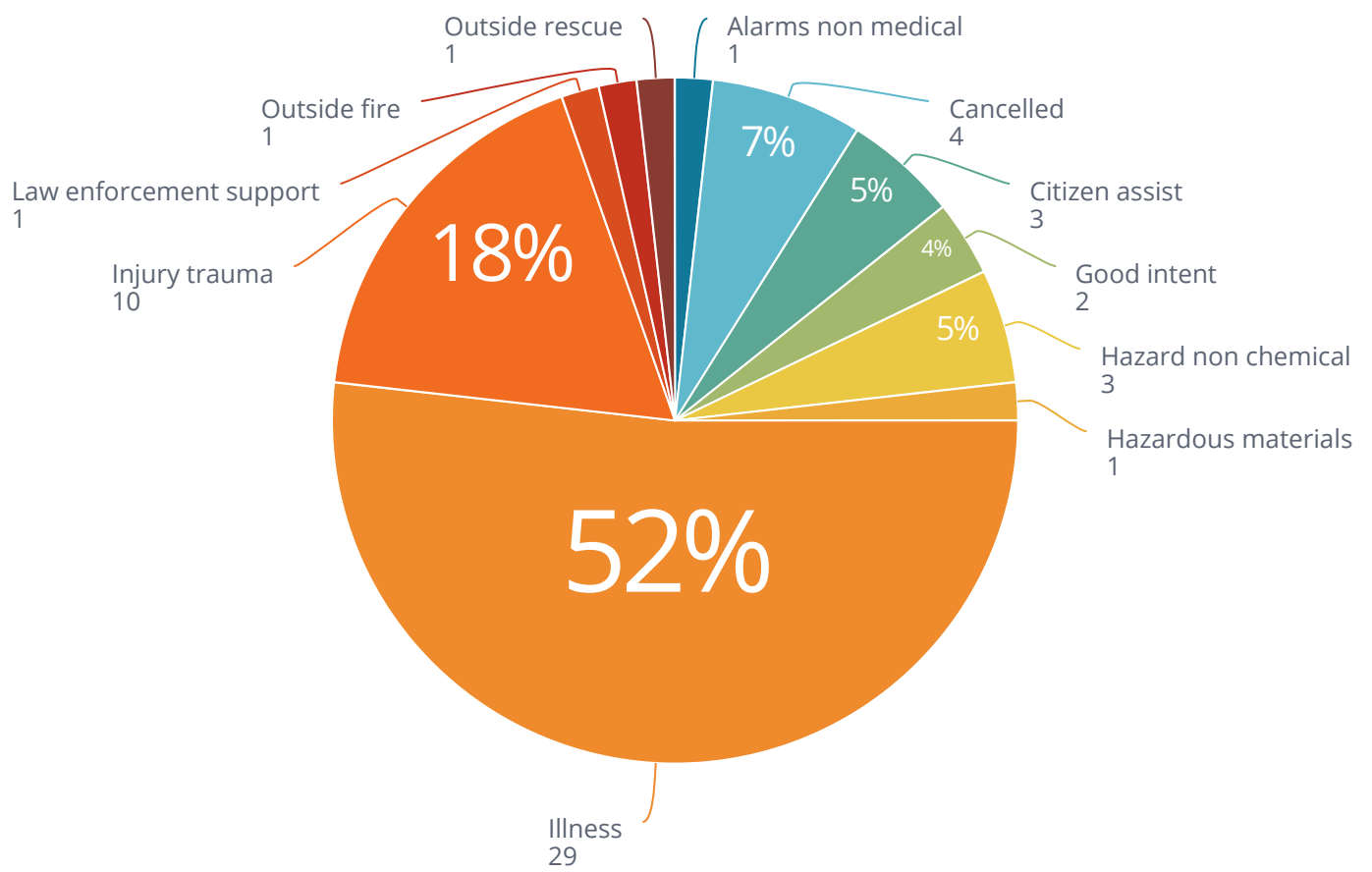
QFR Response Stats - Last Month (April 2026)

Total Incidents	Medical Incidents	Fire Incidents	Other Incidents	Mutual Aid
Count of Incidents 56	Count of EMS Calls 39	Count of Fire Calls 1	Count of Other Calls 16	Aid Given 13
Count of Exposures 1	Percent of EMS Calls 69.64%	Percent of Fire Calls 1.79%	Percent of Other C... 28.57%	Aid Received 21

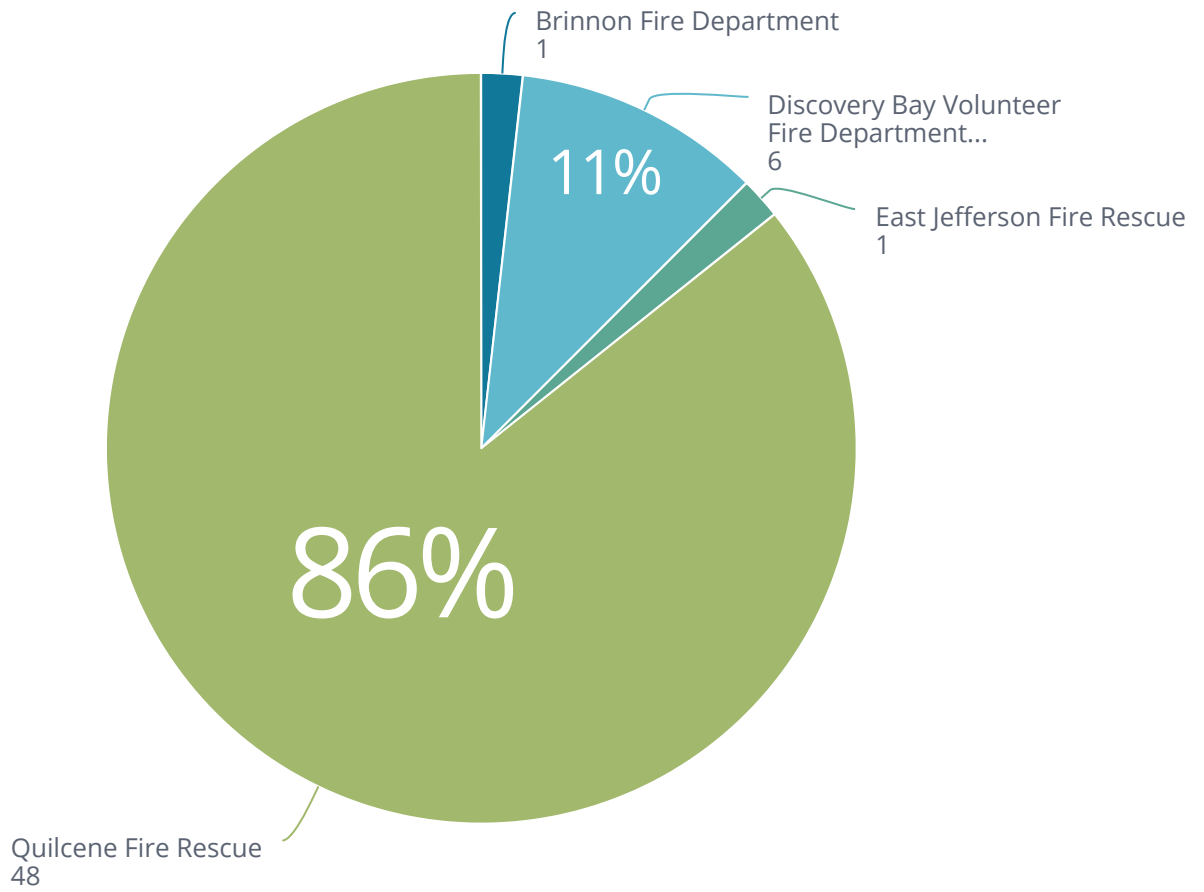
Incidents by Type



Incidents by Sub Category



Incidents by District



TREASURER'S REPORT

Fund Totals

Jefferson County Fire Distr #2

04/01/2026 To: 04/30/2026

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund 662 600 71	443,454.17	192,416.31	85,922.37	549,948.11	0.00	9.95	0.00	549,958.06
040 EMS Fund 662 610 71	368,427.89	130,848.35	70,725.10	428,551.14	0.00	3.90	0.00	428,555.04
070 Capital (Reserve) Fund 662 631 71	2,749,565.24	7,178.78		2,756,744.02	0.00	0.00	0.00	2,756,744.02
	3,561,447.30	330,443.44	156,647.47	3,735,243.27	0.00	13.85	0.00	3,735,257.12

TREASURER'S REPORT

Account Totals

Jefferson County Fire Distr #2

Time: 08:27:27 Date: 05/05/2026
Page: 2

04/01/2026 To: 04/30/2026

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
10 General @ JeffCo	318,495.93	261,917.41	156,035.47	424,377.87	0.00	0.00	424,377.87
20 General Payroll @1st Security	125,070.24	101,372.09	101,372.09	125,070.24	0.00	13.85	125,084.09
25 General Petty Cash @ US Bank	500.00	0.00	0.00	500.00	0.00	0.00	500.00
40 EMS @ JeffCo	367,815.89	130,848.35	70,113.10	428,551.14	0.00	0.00	428,551.14
70 Capital Projects @ JeffCo	2,749,565.24	7,178.78	0.00	2,756,744.02	0.00	0.00	2,756,744.02
Total Cash:	3,561,447.30	501,316.63	327,520.66	3,735,243.27	0.00	13.85	3,735,257.12
	3,561,447.30	501,316.63	327,520.66	3,735,243.27	0.00	13.85	3,735,257.12

TREASURER'S REPORT
Outstanding Vouchers

04/01/2026 To: 04/30/2026

As Of: 04/30/2026 Date: 05/05/2026
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Jefferson County Fire Distr #2

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2024	1	01/05/2024	Payroll	20	1413	Chloe G Austin	13.85	2023.12 Payroll
							<u>13.85</u>	

Fund	Claims	Payroll	Total
001 General Fund 662 600 71	0.00	9.95	9.95
040 EMS Fund 662 610 71	0.00	3.90	3.90
	<u>0.00</u>	<u>13.85</u>	<u>13.85</u>

TREASURER'S REPORT
Signature Page

Jefferson County Fire Distr #2

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04/01/2026 To: 04/30/2026

REVIEWED AND APPROVED


Preparer

5/5/26
Date


Auditing Officer

5/5/26
Date