



Jefferson County Fire Protection District No. 2

Commissioner Art Frank
Board Chair

Commissioner Melody Bacchus
Commissioner Marcia Kelbon

P.O. Box 433, Quilcene, WA 98376 ■ 360-765-3333

MINUTES

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

May 15, 2023, 7:00 p.m.

Station 21 and Zoom

ATTENDANCE:

Commissioner Bacchus – In Person	Temp FF Torres – In Person
Commissioner Kelbon – In Person	Volunteer D. Svetich – In Person
Secretary Rewitzer – In Person	Volunteer Grooms – In Person
Chief McKern – In Person	Commissioner/Chair Frank – Zoom
Exec. Assistant Neuenschwander – In Person	Captain M. McCrehin – Zoom
Lt. Winn – In Person	

CALL TO ORDER:

Commissioner Frank was delayed and joined the meeting at 7:08 p.m. Commissioner Bacchus, as acting Chair, called the regular meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE:

Volunteer D. Svetich led the pledge.

PUBLIC COMMENTS:

No comments received.

APPROVAL OF AGENDA:

Commissioner Kelbon moved to accept the agenda with the addition under REPORTS of item **3. Commissioners Report** and the addition of an **Executive Session** following New Business. Commissioner Bacchus seconded. The motion carried.

APPROVAL OF MINUTES:

Commissioners received minutes of the April 17, 2023 Regular Meeting. Commissioner Bacchus moved to accept the minutes. Commissioner Kelbon seconded. The motion carried.

APPROVAL OF VOUCHERS:

Commissioner Bacchus reviewed individual invoices. Vouchers totaled \$67,990.58. Commissioner Bacchus moved to approve the vouchers. Commissioner Kelbon seconded. The motion carried. Commissioner Bacchus signed the Payroll and Claims check registers.

MONTHLY REPORTS:

- **Chief's and Officer's Reports** – Commissioners were provided with the Monthly Fire Chiefs Report.

Chief McKern reported on the status of the ALS contract. No changes followed the meeting with District 1 officials on April 21st and service continues status quo.

Captain McCrehin reported on the electric heater and exhaust system in the apparatus bay of Station 21 that results in high utility bills during the heating season. The system to mitigate engine exhaust emissions uses a large fan to exchange heated, contaminated air in the bay with cold, fresh air from outside. This results in repeated calls for heat. Chief McKern reported that there are systems that link directly to apparatus to exhaust emissions without the need to exchange air in the entire bay. Staff will seek a grant to replace the current system.

Lt. Winn reported that crews have been providing on-going emergency assistance to an indigent/impaired community member. The situation should be resolved this week.

- **Monthly Financial Report** – Commissioners were provided with a Treasurer’s Report and a 2023 Budget Position report. Secretary Rewitzer reported \$249,358 property tax revenue and \$10,857 interest revenue were received in April. Operating expenditures are at 31.0% with 33.3% of the year elapsed.
- **District Secretary’s Report** – Secretary Rewitzer reported the PUD payment must be hand delivered tomorrow to avoid late fees. POE is completing the transition from Office365 Home to Office365 Business. Staples Advantage is a new office supply vendor.
- **Commissioner’s Report** – Commissioner Kelbon reported that she met with commissioners from Fire Districts in legislative district 24 (Clallam, Jefferson, and part of Grays Harbor counties) to discuss mutual concerns. The commissioners are forming an Olympic Peninsula Fire Commissioners association to continue working together. The next meeting is May 25th.

The carbon offset bills did not pass this session. Legislation that did pass included HB 1578 which requires the DNR to work on community issues (such as smoke) in the wildland-urban interface and HB 1498 which addressed aviation resources for wildland fires.

CORRESPONDENCE:

WSDOT responded to the letter from Chief McKern and District 4 Chief Manly about traffic concerns on US Hwy 101 this summer. Regarding speed signs, WSDOT’s policy is to partner with communities that front the cost of the device (\$15,000 to \$20,000).

A thank you note for the crew that responded to a medical call was shared with Commissioners.

UNFINISHED BUSINESS:

1. **Station 21 Facilities** – Captain McCrehin reported that work on the Crew Quarters kitchen remodel will start soon as the contractor wraps up a previous job.

2. **Station 22 Facilities** – Volunteer Grooms reported that additional work has occurred to spread gravel around the station. The next goal is to find a painting contractor. Old fittings are being scavenged to outfit the new water tank. Several local boats are ready to support beach fire suppression and beach rescue operations on the Coyle peninsula.
3. **DNR Trust Lands** – Volunteer D. Svetich reported on trust land transfer issues.

NEW BUSINESS:

1. **Transition from Emergency Reporting to ESO** – Chief McKern reported the District's records management system, Emergency Reporting, was purchased by ESO. Current Emergency Reporting subscribers will be transitioned to ESO's platform. Emergency Reporting fees are \$3,593/year. ESO fees will be \$6,410 for the first year (including setup and data import) and \$5,815/year thereafter. Discussion involved the transition. Commissioner Kelbon moved to approve the contract. Commissioner Bacchus seconded. The motion carried.
2. **District Website** – District Secretary Rewitzer reported on the District website. The current website is built on a free platform and hosting fees are \$350/year. The free platform is very limited. Discussion involved the utility of the website and options available that would enhance community and member engagement and provide necessary archiving capabilities. RCW 39.04.270 requires a specific process for selection of a vendor. Commissioners authorized moving forward with a Request for Proposal and will consider recommendations at the next regular meeting.

EXECUTIVE SESSION:

Commissioner Bacchus called for an Executive Session under Section 42.30.140(4)(a) RCW to plan or adopt a strategy to be taken by the Board during the course of professional negotiations. A 15-minute Executive Session of Commissioners, Chief McKern and District Secretary Rewitzer commenced at 7:50 p.m. The session ended at 8:05 p.m. and was extended for 5 minutes. The session ended at 8:10 p.m. with no action taken.

SEMINARS/CONFERENCES/SPECIAL EVENTS:

Nothing to report.

GOOD OF THE ORDER:

Nothing to report.

ADJOURNMENT:

The meeting was adjourned at 8:11 p.m.

ATTACHMENTS:

General Certificate for Claims:

Payroll Check Register dated 5/5/2023.

Claims Check Register dated 5/15/2023.

Reports:

April 2023 Treasurer's Report

April 2023 Monthly Fire Chief's Report

APPROVED this 12 day of JUNE, 2023 by the Board of Fire Commissioners of Jefferson County Fire Protection District No. 2, then signed by those members present at the meeting:

BOARD OF FIRE COMMISSIONERS
JEFFERSON CO. FIRE PROTECTION DIST. #2


ART FRANK, Commissioner/Chair


MELODY BACCHUS, Commissioner


MARCIA KELBON, Commissioner

ATTEST:


ROBERT REWITZER, District Secretary

CHECK REGISTER

Jefferson County Fire Distr #2

Time: 08:04:44 Date: 05/02/2023

05/05/2023 To: 05/05/2023

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
267	05/05/2023	Payroll	20	EFT	Lynne Cassella-Blackburn	1,265.99	2023.04 Payroll
269	05/05/2023	Payroll	20	EFT	Mark A McCrehin	4,179.17	2023.04 Payroll
270	05/05/2023	Payroll	20	EFT	Timothy M McKern	6,676.84	2023.04 Payroll
271	05/05/2023	Payroll	20	EFT	Robert J Rewitzer	2,500.00	2023.04 Payroll
272	05/05/2023	Payroll	20	EFT	Nicholas Singleton	4,353.65	2023.04 Payroll
273	05/05/2023	Payroll	20	EFT	Tyson J Svetich	3,583.48	2023.04 Payroll
274	05/05/2023	Payroll	20	EFT	Zachary D Torres	3,586.42	2023.04 Payroll
275	05/05/2023	Payroll	20	EFT	Kevin R Winn	4,016.38	2023.04 Payroll
276	05/05/2023	Payroll	20	EFT	HRA VEBA - YA20437	700.00	Pay Cycle(s) 05/05/2023 To 05/05/2023 - HRA VEBA
277	05/05/2023	Payroll	20	EFT	US Treasury	4,842.82	941 Deposit for Pay Cycle(s) 05/05/2023 - 05/05/2023
278	05/05/2023	Payroll	20	EFT	WA Dept of Retirement Systems	5,391.00	Pay Cycle(s) 05/05/2023 To 05/05/2023 - LEOFF2; Pay Cycle(s) 05/05/2023 To 05/05/2023 - PERS2
266	05/05/2023	Payroll	20	1335	Melody Bacchus	118.20	2023.04 Payroll
268	05/05/2023	Payroll	20	1336	Art Frank	118.20	2023.04 Payroll
279	05/05/2023	Payroll	20	1337	IAFF Local 2032	255.00	Pay Cycle(s) 05/05/2023 To 05/05/2023 - Union Dues
280	05/05/2023	Payroll	20	1338	Nationwide Retirement Solutions	1,717.50	Pay Cycle(s) 05/05/2023 To 05/05/2023 - 457 Plan; Pay Cycle(s) 05/05/2023 To 05/05/2023 - 457 Plan Roth
281	05/05/2023	Payroll	20	1339	Trusteed Plans Service Corporation	7,754.13	Pay Cycle(s) 05/05/2023 To 05/05/2023 - Medical; Pay Cycle(s) 05/05/2023 To 05/05/2023 - Dental
001 General Fund 662 600 71						27,084.76	
040 EMS Fund 662 610 71						23,974.02	
						51,058.78	Payroll:
							51,058.78

CHECK REGISTER

Jefferson County Fire Distr #2

Time: 08:04:44 Date: 05/02/2023

05/05/2023 To: 05/05/2023

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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CHECK REGISTER REPORT

PURPOSE: Check one.

PAYROLL: *No General Certificate required.**

BARS Codes for Payroll Checking Account reimbursement Claims:

General Fund: 589.99.00.000.1 Payroll Clearing--GEN

EMS Fund: 589.99.00.000.4 Payroll Clearing-EMS

CLAIMS: *Required--General Certificate.**

Ribh Reuter

Preparer

5-2-2023

Date

Smucker

Auditing Officer

5-2-2023

Date

GENERAL CERTIFICATE FOR CLAIMS (not required for Payroll)

In accordance with RCW 52.16.050 (3), I certify that the Board of Commissioners for Jefferson County Fire Protection District No 2 has audited, reviewed and approved the payrolls and bills giving rise to the warrants included in this Register.

I further certify that the County Treasurer is authorized to pay these warrants.

Melody Bauer

Chair (or Acting Chair) of the Board of Fire Commissioners

5-15-23

Date

* **Note:** District Procedure 805 *Issuance of Warrants by the District* allows or requires the following:

Paragraph 805.3 authorizes Payroll to be paid without approval of the Commission.

Paragraph 805.4 requires Commission approval of Claims (including Payroll Reimbursements) in advance of payment.

CHECK REGISTER

Jefferson County Fire Distr #2

Time: 11:48:21 Date: 05/15/2023

05/01/2023 To: 05/31/2023

Page: 2

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
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CHECK REGISTER REPORT

PURPOSE: Check one.

PAYROLL: *No General Certificate required.**

BARS Codes for Payroll Checking Account reimbursement Claims:

General Fund: 589.99.00.000.1 Payroll Clearing--GEN

EMS Fund: 589.99.00.000.4 Payroll Clearing-EMS

CLAIMS: *Required--General Certificate.**

Robt Reuter 5-15-2023
Preparer Date

Jim McK 5-15-2023
Auditing Officer Date

GENERAL CERTIFICATE FOR CLAIMS (not required for Payroll)

In accordance with RCW 52.16.050 (3), I certify that the Board of Commissioners for Jefferson County Fire Protection District No 2 has audited, reviewed and approved the payrolls and bills giving rise to the warrants included in this Register.

I further certify that the County Treasurer is authorized to pay these warrants.

Melody Baehus 5-15-23
Chair (or Acting Chair) of the Board of Fire Commissioners Date

* **Note:** District Procedure 805 *Issuance of Warrants by the District* allows or requires the following:

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Paragraph 805.4 requires Commission approval of Claims (including Payroll Reimbursements) in advance of payment.

TREASURER'S REPORT

Fund Totals

Jefferson County Fire Distr #2

Time: 09:15:54 Date: 05/04/2023
Page: 1

04/01/2023 To: 04/30/2023

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund 662 600 71	527,437.30	163,417.28	48,032.72	642,821.86	0.00	2,160.05	0.00	644,981.91
040 EMS Fund 662 610 71	564,668.00	121,326.45	35,930.39	650,064.06	0.00	109.20	0.00	650,173.26
070 Capital (Reserve) Fund 662 631 71	1,899,506.51	6,836.38		1,906,342.89	0.00	0.00	0.00	1,906,342.89
	2,991,611.81	291,580.11	83,963.11	3,199,228.81	0.00	2,269.25	0.00	3,201,498.06

TREASURER'S REPORT

Account Totals

Jefferson County Fire Distr #2

Time: 09:15:54 Date: 05/04/2023
Page: 2

04/01/2023 To: 04/30/2023

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
10 General-JeffCo	451,937.30	199,347.67	83,963.11	567,321.86	0.00	0.00	567,321.86
20 Payroll-1st Security	75,000.00	64,473.70	64,473.70	75,000.00	0.00	2,269.25	77,269.25
25 Petty Cash-US Bank	500.00	0.00	0.00	500.00	0.00	0.00	500.00
40 EMS-JeffCo	564,668.00	121,326.45	35,930.39	650,064.06	0.00	0.00	650,064.06
70 Capital (Reserve)-JeffCo	1,899,506.51	6,836.38	0.00	1,906,342.89	0.00	0.00	1,906,342.89
Total Cash:	2,991,611.81	391,984.20	184,367.20	3,199,228.81	0.00	2,269.25	3,201,498.06
	2,991,611.81	391,984.20	184,367.20	3,199,228.81	0.00	2,269.25	3,201,498.06

TREASURER'S REPORT
Outstanding Vouchers

Jefferson County Fire Distr #2

04/01/2023 To: 04/30/2023

As Of: 04/30/2023 Date: 05/04/2023

Time: 09:15:54 Page: 3

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	79	02/04/2022	Payroll	20	1160	JC Professional Firefighters Local 3811	186.75	Pay Cycle(s) 02/04/2022 To 02/04/2022 - Union Dues
2022	203	04/04/2022	Payroll	20	1185	Quinn M McMahon	277.05	2022.04 Payroll
2022	218	04/04/2022	Payroll	20	1190	JC Professional Firefighters Local 3811	186.75	Pay Cycle(s) 04/04/2022 To 04/04/2022 - Union Dues
2022	279	05/02/2022	Payroll	20	1199	JC Professional Firefighters Local 3811	186.75	Pay Cycle(s) 05/02/2022 To 05/02/2022 - Union Dues
2022	339	06/01/2022	Payroll	20	1209	JC Professional Firefighters Local 3811	186.75	Pay Cycle(s) 06/01/2022 To 06/01/2022 - Union Dues
2022	418	07/01/2022	Payroll	20	1230	JC Professional Firefighters Local 3811	186.75	Pay Cycle(s) 07/01/2022 To 07/01/2022 - Union Dues
2022	476	08/01/2022	Payroll	20	1240	JC Professional Firefighters Local 3811	186.75	Pay Cycle(s) 08/01/2022 To 08/01/2022 - Union Dues
2022	583	10/03/2022	Payroll	20	1259	Bailey M Kieffer	13.85	2022.09 Payroll
2023	83	01/31/2023	Payroll	20	1308	JC Professional Firefighters Local 3811	186.75	Pay Cycle(s) 01/31/2023 To 01/31/2023 - Union Dues
2023	139	03/01/2023	Payroll	20	1314	Krystal McCrehin	118.52	2023.02 Payroll
2023	198	04/03/2023	Payroll	20	1319	David Blohm	83.11	2023.03 Payroll
2023	204	04/03/2023	Payroll	20	1324	Bailey M Kieffer	27.70	2023.03 Payroll
2023	209	04/03/2023	Payroll	20	1327	Krystal McCrehin	104.67	2023.03 Payroll
2023	216	04/03/2023	Payroll	20	1329	Thais Svetich	13.85	2023.03 Payroll
2023	226	04/03/2023	Payroll	20	1331	IAFF Local 2032	323.25	Pay Cycle(s) 04/03/2023 To 04/03/2023 - Union Dues
							<u>2,269.25</u>	

Fund	Claims	Payroll	Total
001 General Fund 662 600 71	0.00	2,160.05	2,160.05
040 EMS Fund 662 610 71	0.00	109.20	109.20
	<u>0.00</u>	<u>2,269.25</u>	<u>2,269.25</u>

TREASURER'S REPORT
Signature Page

Jefferson County Fire Distr #2

Time: 09:15:54 Date: 05/04/2023
Page: 4

04/01/2023 To: 04/30/2023

REVIEWED AND APPROVED

Robt Lewitz

Preparer

5-4-2023

Date

J. Hancock

Auditing Officer

5-8-2023

Date



QUILCENE FIRE RESCUE

MONTHLY FIRE CHIEFS REPORT

For April 2023

Our Mission

"Provide competent and professional fire, rescue, and medical services to the citizens and visitors of Quilcene and Coyle while ensuring the safety, education, and well-being of its members."

Our Vision

"Provide services to the Quilcene and Coyle communities in the form of fire, rescue and medical incident responses, and public safety, fire prevention and public affairs. These services will be provided in an environment of inclusion of all its members and the communities."

Our Core Values

The five QFR Core values in priority order are:

1. FIREFIGHTER SAFETY
2. FIRE PREVENTION & PUBLIC EDUCATION
3. EFFICIENT OPERATIONS
4. PROFESSIONAL BEHAVIOR
5. CLEAR POLICY /CONCISE PROCEDURE

"We serve to save"

Governance and Administration:

- JeffCom – Hiring Staff is the Key focus and Director Hire
- CARES Volunteer Program – Kimberly is working with me on this new project and will ride with CARES Team upon her return. Local CARES is assisting with some of our neighbors.

Goals and Objectives:

- Station 22 Station Exterior Painting
- Training Program plan 2023 June 25 MedVac Training
- AFG Safer 2022 applied and should have news sometime in May or June.
- Crew Quarters Kitchen and floors in about 4 weeks

Financial Resources:

- BIAS – Working on the annual report due to the State Auditor by May
- GEMT funds still rolling in and working with BIAS and changes to non-transport side
- CMS (Medicare) Data Collection Project for 2022 July 1,2022 – June 30 2023
- EJFR ALS Contract review with Commissioner Kelbon , Chief and EJFR Committee Update at the meeting.

Physical Resources and Quality of Life (QOL):

- Stryker Gurneys and Stairchair are in service and working well.
- Working with staff on new extrication tools and mounting on E21

Health and Safety

- Review of Policies and Safety programs – Safety Committee meets working on SIP and APP plan for adoption and forward to the FIIRE program
- FIIRE Program update – VAP Surview complete and working on RTW, Risk Assessment, other safety topics. We have completed and starting on 2nd quarter 2nd year requirements.

Essential Resources

- Policy & Procedure- Lexipol- QFR Policy consolidation ongoing and review critical ones for daily OPS

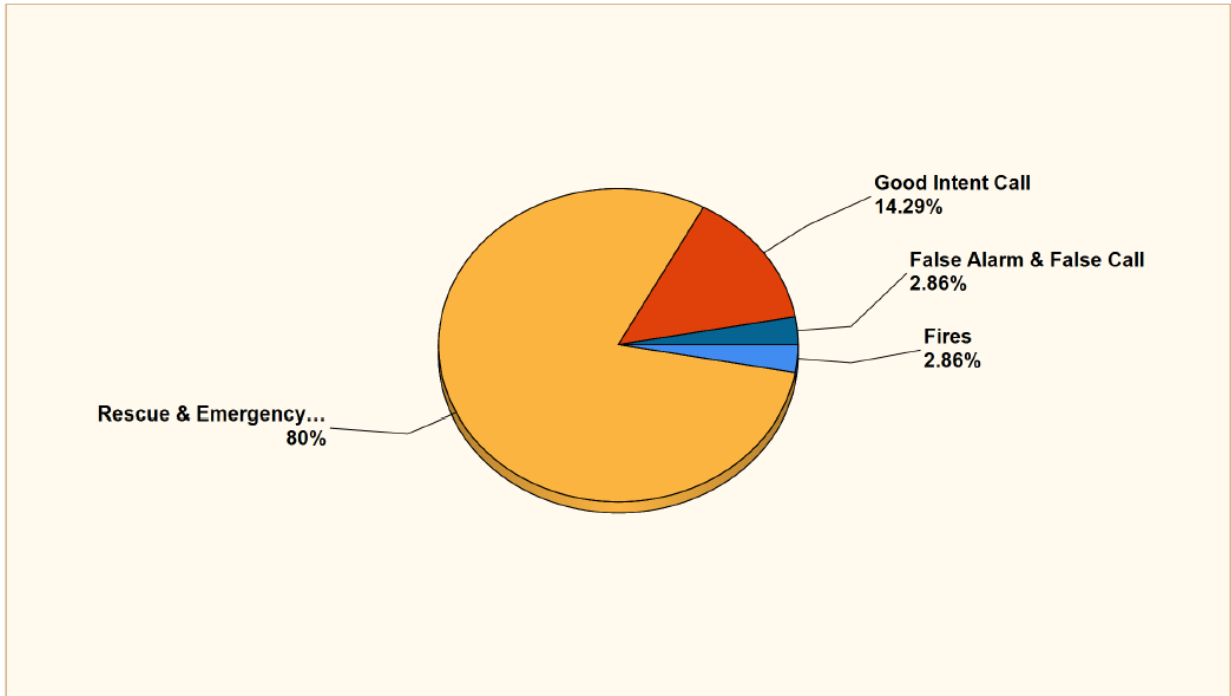
External Relationships

- Working with Jeffcom on new CAD program that included response plans, Crew Force
- Working with partner agencies on the June 17 Gravel Unravel bike race

Fire Prevention

- Community Risk Reduction programs along with Countywide CWPP plan
- Working with Coyle Area on Road Access and Addressing – partnership with DCD
- Strategic Plan review at Leadership updating with recent Stryker Gurney Overview
- Potential Lid Lift to 1.25 in August 2024

April 2023 Incidents:



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	2.86%
Rescue & Emergency Medical Service	28	80%
Good Intent Call	5	14.29%
False Alarm & False Call	1	2.86%
TOTAL	35	100%

INCIDENT TYPE	INCIDENT STATUS	# INCIDENTS
Zone: 21 - Quilcene		
142 - Brush or brush-and-grass mixture fire	Reviewed	1
320 - Emergency medical service, other	Reviewed	1
321 - EMS call, excluding vehicle accident with injury	Reviewed	15
322 - Motor vehicle accident with injuries	Reviewed	1
322 - Motor vehicle accident with injuries	Completed	1
324 - Motor vehicle accident with no injuries.	Reviewed	1
600 - Good intent call, other	Reviewed	1
Zone: 22 - Coyle		
311 - Medical assist, assist EMS crew	Reviewed	1
321 - EMS call, excluding vehicle accident with injury	Reviewed	3
611 - Dispatched & cancelled en route	Reviewed	1
711 - Municipal alarm system, malicious false alarm	Reviewed	1
Zone: Brinnon - 16D04 Brinnon Fire Department		
611 - Dispatched & cancelled en route	Reviewed	1
Zone: Discovery Bay - 16D05 Discovery Bay Fire Department		
321 - EMS call, excluding vehicle accident with injury	Reviewed	6
611 - Dispatched & cancelled en route	Reviewed	2

Apparatus Readiness:

- We are still on the waiting list to get the rest of our Fire Apparatus into NKFR for annual inspections. As per usual they are overbooked and understaffed.

Training and Competency:

- Target Solutions still has 10 overdue assignments.
- FF/EMT Svetich and Torres have completed their Fire 2 class. Testing occurred on April 29th. We are currently awaiting testing results.
- April in person training went great! Crews were able to sign several off for EVIP refreshers.
- A TNT Tools representative was on site at Station 21 for in-service training on our new extrication equipment. A training invite was extended to Districts 4 and 5. Several members of both districts were able to participate. Members were able to practice stabilization techniques as well as cutting.
- May 20/21 FF Torres will be attending a Wildland Field Day in Mason County to complete his Red Card certification. FF Svetich and Lt. Singleton will also be attending to assist in training.

Physical Resources and Quality of Life:

- Station 21 Apparatus Bay heaters: These heaters are King brand heaters. We currently have 3 of various ages. Here are the specs listed on the website: Model # GH2407TB, UPC – 22279, KW – 7.5, BTUH – 25.6, Single Phase, 240 volts, 31.2 Amps, Motor HP – 16W. Currently all three of these heaters are connected to a single thermostat. All three heaters are activated when any of the Apparatus Bay doors are opened or closed during the colder months. This is due to the exhaust fan being activated when a door is opened or closed. Then the exhaust fan runs for approximately two and a half minutes, pulling outside air in to remove any potential vehicle exhaust. This fan is a belt driven by a single phase 110V, 30 Amp, 3HP motor. I have been in contact with vendors with different styles of Vehicle Exhaust Removal Systems for quotes.
- I have not yet received a start date for Nieman Const. on the Crew Quarters kitchen remodel. Last we spoke, they will be starting as soon as they finish up at the Quilcene Museum.

		5/10/2023													
		Report Date		Age In		In Svc		Rpt Dt		Avg Ann		Rpt Dt		Avg Ann	
Apparatus Type	ID*	Vehicle Number	Mfg Dt	Yrs	In Svc Dt*	Miles**	Hrs***	Miles	Hrs	Miles****	Hrs****	Miles	Hrs	Miles****	Hrs****
11 - Engine	E22	96.Ford.55851C.2430	1996	27	1/1/1999	Unknown	Unknown	27,643	0	1,010	0	0	0	0	0
11 - Engine	E21	05.Freightliner.82171C.1149	2005	18	3/26/2007	Unknown	Unknown	40,811	2,057	2,222	112	0	0	0	0
16 - Brush Truck	B22	95.Ford.36251C.4130	1995	28	9/6/1995	0	Unknown	29,927	0	1,108	0	0	0	0	0
16 - Brush Truck	B21	08.Ford.B4486C.6274	2008	15	10/24/2016	Unknown	Unknown	75,540	0	4,917	0	0	0	0	0
24 - Tanker or Tender	T21	18.Freightliner.71820C.8029	2018	5	8/15/2018	0	Unknown	5,973	342	1,493	64	0	0	0	0
60 - Support Apparatus	U21	05.Chev.91128C.9239	2005	18	Unknown	Unknown	N/A	195,907	N/A	10,668	N/A	0	0	0	0
60 - Support Apparatus	U22	08.Ford.A2604C.1351	2008	15	1/1/2008	0	N/A	120,808	N/A	8,054	N/A	0	0	0	0
75 - BLS Unit	A212	16.GMC.B6128C.2830	2016	7	9/20/2016	0	N/A	48,693	1,935	8,116	263	0	0	0	0
75 - BLS Unit	A21	18.Dodge.C6410C.6370	2018	5	3/14/2019	0	N/A	51,208	740	12,802	138	0	0	0	0
92 - Chief Officer Car	C202	05.Chev.B3139C.1967	2005	18	3/30/2016	Unknown	N/A	110,842	N/A	6,036	N/A	0	0	0	0
92 - Chief Officer Car	C201	20.Ford.B7209C.2336	2020	3	3/16/2020	0	N/A	36,201	N/A	12,067	N/A	0	0	0	0

Significant Events and Service Delivery:

- On 4/28/2023 we responded to the report of a brush fire on Old Taboo Road.

Training and Competency:

- I finished my Wildland Red Card refresher.

Physical Resources and Quality of Life:

- I will be working with central welding to get our Medical O2 bottles Hydrotested.
- Lynne has been trained and certified as a CPR/First Aid instructor. We now have 5 CPR/First Aid Instructors.
- Our CPR Class on 4/27 went great.
- We have a CPR class scheduled for the Assembly of God Church on 5/17.
- I will be contacting Stryker to set up a LUCAS Device Demo approved by Dr Carlbom
- POE is finishing up the new Office365 subscription setup. Should be done this week.
- We have been working closely with FIRE CARES to work on a solution for a local resident who has dementia and has been having trouble navigating Quilcene and taking care of himself.

Staffing (next 30 days):

- I have no vacation planned for the month of May.

Significant Events and Service Delivery:

- C-Shift responded to 16 incidents during the month of March. These incidents were mostly aid in nature with a few traffic incidents, and a wildland fire. Notable incidents include:
- MVC on Highway 101 involving a minor who was transported BLS to JHC.
- Wildland fire in the Dabob area. This fire totaled 0.26 acres and burned in grass, brush, and slash that was sun and wind exposed. Responded in T21 to assist B21 who had it contained on my arrival. Assisted B21 with water, provided size-up and briefing to DNR FMO Michael Becker and DNR Engine crew. Assumed Command from Chief McKern and operated under unified command with DNR on mop-up for a few hours after B21 cleared and returned to service.
- MVC on Center Rd with minor injuries. Patient AMA.
- ALS patient with sepsis and respiratory failure. Patient was transported ALS with medic on board to SMMC and intubated en route.
- Water usage report sent to PUD with approximately 2500 gallons used between incidents and training.

Apparatus Readiness:

- Inventory audit of B21 for wildland incidents is complete. T21's inventory will be completed in early May.

Training and Competency:

- FF/EMT Svetich has completed his drive time, inventory, operations testing, and EVIP rodeo on T21. He is now cleared to drive all QFR apparatus.
- 2023 Annual wildland refresher is complete, and paperwork will be submitted to DNR in early May to obtain red cards.
- FF/EMT Svetich has also completed his Wildland ICT5 task book and will be submitted with his red card paperwork. Once processed, he will be qualified to run low complexity local, state, and federal incidents.
- In-service training for the new extrication tools is complete. Will be working with Captain McCrehin to schedule additional training for volunteers on new set of battery powered tools, as well as the older tools before they go in service on E22.
- Once again met with DNR FMO Michael Becker about Wildland task book skills sign offs and interagency operations. Will continue to keep a line of communication open between local DNR supervisor and QFR.
- Attended QFR Fire/EMS training and provided instruction on gurney and new extrication tool operations.
- CPR/First aid class for Mahan Log and Lumber completed.

Physical Resources and Quality of Life:

- New extrications tools and struts have been placed on E21. They have all been inventoried and a list of locations with pictures will go out to the department soon.
- Lt. Winn's bunker gear was sent out for NFPA certified repair and cleaning to fix wear and tear that required the gear to be taken out of service.
- Ordered additional PPE and other various equipment that needed replaced on B21 through the DNR 50% off grant. All wildland helmets for Red Carded personnel were also replaced due to expiration.
- The county EMS council has approved the purchase of an upgrade kit for our ResusciAnne CPR manikin. This upgrade kit will provide real time feedback on CPR quality in real time via Bluetooth to a tablet/ipad and improve CPR skills and scenarios. The kit also provides a feature to use the AED on the Lifepack 15. There is no ETA on its arrival, but it has been ordered and should be here within a couple of weeks.

Staffing (next 60 days):

- NTR.

Other:

- NTR.

